Needham Public Schools

Needham School Committee

December 10, 2019

7:00 p.m.

Broadmeadow School
School Committee Room

A school and community partnership that creates excited learners, inspires excellence, fosters integrity

Needham Public Schools

SCHOOL COMMITTEE MEETING AGENDA

Broadmeadow School
School Committee Room

December 10, 2019 7:00 p.m.

Next School Committee Meeting: December 17, 2019

7:00 p.m. **Public Comments**

7:05 p.m. **School Committee Comments**

7:10 p.m. **Superintendent's Comments**

7:15 p.m. **Consent Agenda:**

1. Approve Minutes of the Meeting of November 5, 2019
2. Accept Donations
3. Approve FY20 Budget Transfers
4. Disposal of Surplus Items

Discussion Items

7:15 p.m. Needham High School Student Advisory to School Committee (SASC) Report

7:35 p.m. Superintendent's FY21 Budget Request

8:30 p.m. **School Committee Comments**

Needham Public Schools

Needham School Committee

December 10, 2019

Agenda Item: **Public Comments**

Background Information:

- The School Committee Chair will offer the opportunity for the public to speak to the School Committee on issues not on the agenda.

Needham Public Schools

Needham School Committee

December 10, 2019

Agenda Item: **School Committee Chair and Subcommittee Update**

Background Information:

- The Chair and subcommittee members may offer brief updates on issues not on the agenda.

Members of the School Committee available for comment:

Michael Greis, Chair
Andrea Longo Carter, Vice-Chair
Connie Barr
Heidi Black
Susan Neckes
Aaron Pressman
Matthew Spengler

Needham Public Schools

Needham School Committee

December 10, 2019

Agenda Item: **Superintendent's Comments**

Background Information:

Superintendent Daniel E. Gutekanst will apprise the School Committee of events, information, and matters of interest not on the agenda.

Needham Public Schools

Needham School Committee

December 10, 2019

Agenda Item: **Consent Agenda**

1. Approve Minutes of the Meeting of November 5, 2019
2. Accept Donations
3. Approve FY20 Budget Transfers
4. Disposal of Surplus Items

Chair: "Does anyone wish to remove any item from the consent agenda?"

If none removed:

"There being no objection, these items are adopted by unanimous consent."

Needham School Committee
Minutes of the Meeting
November 5, 2019

Michael Greis, Chairman of the Needham School Committee called the meeting to order at 7:00 p.m.

Members of the School Committee present were:

Michael Greis, Chair	Susan Neckes
Andrea Longo, Vice-Chair	Aaron Pressman
Connie Barr	Matthew Spengler
Heidi Black	

Aidan Michelow (non-voting student member)

Members of the Central Administration present were:

Dan Gutekanst	Mary Lammi
Terry Duggan	Alexandra McNeil
Anne Gulati	

Public Comments — Public Comments

Chairman Greis offered the opportunity for the public to speak to the School Committee on issues, not on the agenda.

There were no comments.

School Committee Chair and Subcommittee Update — School Committee Chair and Subcommittee Updates

Heidi Black, Liaison to Minuteman Regional Vocational Technical School District, provided an update on the new building and enrollment. Ms. Black stated new grants will allow for the purchase of new equipment. She spoke about outreach initiatives and in-district options for rising eighth-graders and grade nine students.

Susan Neckes, Subcommittee, Permanent Public Building Committee (PPBC), School Master Plan provided an update on a recent meeting with the School Committee and the PPBC. She stated that the purpose of the meeting was to establish a baseline of all school building needs and how to prioritize them going forward. Ms. Neckes stated that PPBC and the School Committee are working with Dore and Whittier, Architects Inc. who will review the current status of all the schools.

Superintendent's Comments — Superintendent's Comments

Superintendent Gutekanst stated that he had the pleasure of attending the Needham Bank Great Hall Concert Series on Saturday, November 2, 2019. He stated that it was outstanding and that Needham High School students, *The Traditional Music Ensemble* performed as the opening act to *Della Mae*. Superintendent Gutekanst also stated that at the end of the concert he received a check from Michael Greis, Co-Chair of The Great Hall Performance Foundation, Inc. in the amount of $5000. The Great Hall Performance Foundation, Inc. supports the music programs in the Needham Public Schools, including showcasing student musicians and making an annual donation to the Fine and Performing Arts Department. Superintendent Gutekanst expressed his appreciation to the Great Hall Foundation for their support of the Needham Public Schools.

Superintendent Gutekanst stated that the Pollard Middle School Grade 8 Washington DC Trip is underway. He added that students are on their way to our Nation's Capital for four days and that he will join the students and chaperones on this trip.

Consent Agenda

Consent Agenda

1. Approve Minutes of the Meeting of October 2, 2019, as amended.
2. Approve FY20 Budget Transfers

Chairman Greis asked if members of the School Committee wanted to remove any item from the Consent Agenda. He stated that because there are no objections, the item is adopted by unanimous consent.

DISCUSSION ITEMS

Substance Prevention Alliance in Needham (SPAN) & Students Advocating for Life without Substance Abuse (SALSA)

Substance Prevention Alliance in Needham (SPAN) & Students Advocating for Life without Substance Abuse (SALSA)

Dr. Gutekanst introduced this item and welcomed staff, parents and community members who are representing efforts to educate youth about substance prevention. Dr. Gutekanst invited Karen Shannon, Senior Program Director, Drug Free Communities, Needham Public Health Division and members of Substance Prevention Alliance in Needham, (SPAN) as well as members from Students Advocating for Life without Substance Abuse (SALSA) to present their report.

Ms. Shannon introduced the following persons: juniors Reese Murphy, Luca Mancino, and Caitlin Sullivan, Director of School Health Services, Barbara Singer, Director of K-12 Wellness Department, Kathy Pinkham, and Needham High School Assistant Principal, Keith Ford.

Ms. Shannon summarized the work of SPAN, which is comprised of residents, youth and key stakeholders that work to implement strategies for youth substance use prevention. Ms. Shannon spoke about the history of the coalition and stated that the coalition consists of a Leadership Team as well as three Action Teams, which are the Community, Parent, and Youth Action Teams. Ms. Shannon stated that the coalition uses data from the MetroWest Adolescent Health Survey and Parent Survey to inform their work. Ms. Shannon described initiatives the Action Teams have worked on. Ms. Shannon spoke about the partnership with the Needham Public Schools as well as the Vaping Task Force, a new group that will launch at Needham High School. Ms. Shannon outlined the resources SPAN provides to the community.

Students Advocating Life Without Substance Abuse presented a comprehensive overview of their efforts to educate students on substance prevention. The entire PowerPoint presentation is available in the School Committee Packet for this meeting. Additional information is available at www.spanneedham.org. Discussion followed.

Math Programming Update

Math Programming Update

Dr. Gutekanst introduced this item. He stated that over the last four years, the mathematics department at the middle school level has incorporated several recommendations that resulted from the review of their program. He also stated that John Shea, Needham High School Math Department Chair and Tammy Ghizzoni, Middle School Math Curriculum Leader will provide an update on the results of these changes, an overview of the equity work they are now collaboratively leading at the secondary level, and some potential

possibilities for the future direction of the program.

Dr. Gutekanst welcomed John Shea, Tammy Ghizzoni and Judith Wojtczak, Math Coordinator.

John Shea referred to the 6-12 Mathematics Report Summary from 2015 to the current day. He stated that the presentation would include recent survey results, the two-year goals, work for school year 2019/20 and next steps.

Tammy Ghizzoni, by way of background, summarized why programming had changed. She referred to the Massachusetts Frameworks of 2011 which encouraged re-thinking programming. Ms. Ghizzoni explained that there was one level of mathematics offered in grade six and two levels of mathematics offered in grades seven and eight. Most students were enrolled in Math 7A and Math 8A. Students who were identified as struggling in mathematics were enrolled in Math 7B and Math 8B. This organization of the learning progression for students limited the ability to enhance middle school mathematics programming for the highest achieving math students, reduced opportunities for the struggling students to advance to higher-level courses, and constrained the prospects of all students having an opportunity to enroll in a Calculus course sometime during their four years at NHS. Additionally, DESE's new mathematics frameworks encouraged systems to re-think their programming at the middle level by offering students "for whom it is appropriate" the opportunity to complete a compacted curriculum and to eliminate the practice of clustering struggling math students into lower-level classes. Ms. Ghizzoni stated that a Task Force was created, and recommendations were made that are outlined in the 6-12 Mathematics Report. Ms. Ghizzoni stated that she is proud of the ability to enhance the math program for all students by providing challenges for student who need more and addressing the needs of the learners who were being clustered in lower level math classes. She added that the program now provides the opportunity for all students who are now enrolled in Math 7 and Math 8 the capacity to enroll in calculus in their senior year of high school.

John Shea continued with program goals and provided a comprehensive summary of the middle school and high school curriculum changes from 2015 to the present. Mr. Shea described unanticipated outcomes and anticipated outcomes and spoke about the placement process and override trends. He shared information on student learning and performance data from grades 6-12. Mr. Shea stated that he has appreciated the collaboration between the 6-12 team and that they have become more collaborative than when he first started in the Needham Public Schools. Mr. Shea summarized the core program for grades 6-12 and as well as the shared two-year goal. Mr. Shea noted that the grade 6-12 Math program has completed its benchmark for the year one goal and is currently working on the year two goal. Mr. Shea provided a summary of the year two goals.

Ms. Ghizzoni provided a comprehensive description of the three surveys that were administered, receiving 1814 responses from students, 771 responses from families and 25 responses from teachers. Mr. Shea described the methods that the department would use to reach goals. Mr. Shea also described the work ahead during this school year as well as next steps and possible enhancements to programming. The entire Math Programming Report is available online at www.needham.k12.ma.us, in the School Packet for this meeting. Discussion followed.

ACTION ITEMS

Approve 2019-2020 Superintendent's Goals

Approve 2019-2020 Superintendent's Goals

Upon the recommendation of the Chair, that the Needham School Committee approves the Superintendent's goals for 2019-2020 as submitted.

A motion was made: The motion was moved by Connie Barr and seconded by Heidi Black.
The vote was 7-0-0

Adopt Fuel Efficient Vehicle Policy

Adopt Fuel Efficient Vehicle Policy

Upon recommendation of the Superintendent, that the Needham School Committee adopts the Fuel-Efficient Vehicle Policy as submitted.

A motion was made: The motion was moved by Connie Barr and seconded by Andrea Longo Carter.
The vote was 7-0-0

Adopt Energy Reduction Plan

Adopt Energy Reduction Plan

Upon the recommendation of the Superintendent, that the Needham School Committee adopts the Energy Reduction Plan as submitted.

A motion was made: The motion was moved by Susan Neckes and seconded by Connie Barr.
The vote was 7-0-0

School Committee Comments

School Committee Comments

Connie Barr spoke about an event that took place at Town Hall, on Saturday, November 3rd. She stated that it was a performance of, "We Did It For You! Women's Journey Through History." Dr. Barr stated the event was outstanding.

A list of all documents used at this School Committee meeting is available at:

A List of Documents

http://www.needham.k12.ma.us/district_info/school_committee/packets 2019-2020

Adjournment

At approximately 8:45 p.m., a motion was made to adjourn the School Committee meeting of November 5, 2019.

A motion was made: The motion was moved by Connie Barr and seconded by Sue Neckes.
The vote was 7-0-0

Respectfully submitted by Cheryl Gosmon, Note Taker

NEEDHAM SCHOOL COMMITTEE

Agenda Item#: _____ **Date**: December 10, 2019

Item Title: **Approve School Department Donations**

Item Description: The following donations have been made to Needham Public Schools:

	Value:
• Needham Flag Football League, Inc. donation towards AED Mount Boxes in support of NHS Athletics Department	$1,408.88
• Great Hall Performance Foundation donation to support the Music Department	$5,000.00
• Proceeds from Sweatshirt Sales on Nov 19-22, to support the Class of 2023	$375.00
• Proceeds from Roll Up Blanket sales Nov 1-21 to support the Class of 2022	$1,025.00
• Proceeds from Water Bottle sales Nov15-17, to support the Class of 2022	$40.00
• Proceeds from sales of shirts and bracelets to support NHS -Take Back the Night Club	$218.00
• Proceeds from Bake Sale to support NHS - UNICEF Club	$66.34
• Proceeds from Bake Sale to support NHS – Save a Childs Heart Club	$142.15
• Proceeds from Water Bottle sale to support NHS Environmental Action Club	$20.00
• Proceeds from Bake Sale to support NHS Amnesty International Club	$98.35
• Proceeds from Blanket, Water Bottle and Pie a Teacher sales to support Class of 2022	$650.15
• Proceeds from Bake sales to support the NHS Bomb Squad Club	$69.00
• Proceeds from Basketball Tournament to support the NHS- Happy Camper Club	$145.00
• Proceeds from Bake Sale to support the NHS School on Wheels Club	$175.93
• Proceeds from Bake Sale to support the Class of 2022	$95.00
• Proceeds from Bake Sales to support NHS Jimmy fund Club	$83.05
• Proceeds from donations received at Antique Show to support the National Art Honor Society	$537.00
• Proceeds from Coffee Cart Sales to support Coffee Cart Club	$50.00
• Commission from vending machines in teacher's room to benefit NPS	$13.95

Issues: M.G.L. Chapter 44, Section 53A and School Committee policy #DFC/KH authorize the School Committee to accept any grant of gifts or funds given for educational purposes by the federal or state government, charitable foundations, private corporations, PTCs or an individual. M.G.L. Chapter 44, Section 53A further stipulates that any monies received and accepted by the School Committee may be expended without further appropriation.

Recommendations/Options: That the School Committee accept with gratitude the aforementioned donations.

School Committee: Consent Calendar

Respectfully Submitted,
Anne Gulati
Assistant Superintendent for Finance and Operations

NEEDHAM SCHOOL COMMITTEE

Agenda Item #: _____ **Date: December 10, 2019**

Item Title: **FY 2019/20 Budget Transfers**

Item Description: Transfer of FY20 budget allocations between line items in the following amounts:

Salaries	($0.00)
Purchase of Service/Expense	$0.00
Capital	$0.00
Net Change:	$0.00

Issues: Under Massachusetts General Law Chapter 71, Section 34, and School Committee Policy #DBJ, the School Committee is empowered to make changes in allocations between line items within its budget, once approved by Town Meeting. In no case may a transfer result in the aggregate Operating Budget being more than authorized by the Town. Transfers between separate, non-operating appropriations are prohibited except as permitted by law.

Recommendation/Options: Approve the attached line item budget transfers.

Rationale: The attached line item budget transfers are requested to more accurately reflect expenses to be incurred during this fiscal year.

Implementation Implications:

Supporting Data: Attached listing of requested line-item budget transfers within the FY20 Operating Budget.

School Committee (circle one)

Action Information Discussion Consent Calendar

Central Administrator Town Counsel Sub-Committee: _____

Will report back to School Committee (date): _____

Respectfully Submitted,

Anne Gulati

Anne Gulati
Assistant Superintendent for Finance & Operations

G/L ACCOUNT #	DEPARTMENT	SCHOOL	FUNCTION	OBJECT	DEBIT	CREDIT	NET
PURCHASE OF SERVICE & EXPENSE							
0001.3010.040.99.1110.099.99.520.030.5710.300.06	School Committee	Unassigned	School Committee	In-State Travel		150.00	(150.00)
0001.3010.040.99.1110.099.99.520.030.5730.300.06	School Committee	Unassigned	School Committee	Dues & Memberships	150.00		150.00
0001.3020.040.99.1210.099.99.520.030.5380.300.04	Superintendent	Unassigned	Superintendent	Other Purchased Services		4,474.00	(4,474.00)
0001.3020.040.99.1210.099.99.520.030.5730.300.06	Superintendent	Unassigned	Superintendent	Dues & Memberships	4,474.00		4,474.00
0001.3020.040.99.1210.099.99.520.030.5420.300.05	Superintendent	Unassigned	Superintendent	Office Supplies		441.00	(441.00)
0001.3020.040.99.1210.099.99.520.030.5720.300.06	Superintendent	Unassigned	Superintendent	Out-of-State Travel	441.00		441.00
0001.3020.040.99.1210.099.99.520.030.5740.300.99	Superintendent	Unassigned	Superintendent	Insurance Premiums		1,000.00	(1,000.00)
0001.3020.040.99.1210.099.99.520.030.5720.300.06	Superintendent	Unassigned	Superintendent	Out-of-State Travel	1,000.00		1,000.00
0001.3260.005.26.2356.099.99.520.030.5720.300.06	High Rock	High Rock	Costs for Instructional Staff to Attend PD	Out-of-State Travel	650.00		650.00
0001.3260.005.26.2358.099.99.520.030.5303.300.04	High Rock	High Rock	Outside PD for Instructional Staff	Professional & Technical Training		650.00	(650.00)
0001.3260.005.26.2415.099.99.520.030.5512.300.05	High Rock	High Rock	Other Instructional Materials	Ed Supplies - Instructional Materials	4,000.00		4,000.00
0001.3260.005.26.2415.045.99.520.030.5512.300.05	High Rock	High Rock	Other Instructional Materials	Ed Supplies - Instructional Materials		4,000.00	(4,000.00)
0001.3260.040.26.2210.090.99.520.030.5730.300.06	High Rock	High Rock	School Leadership - Building Principals	Dues & Memberships	1,000.00		1,000.00
0001.3260.005.26.2451.099.99.520.030.5525.300.05	High Rock	High Rock	Classroom Instructional Technology	Ed Supplies - Instructional Technology		1,000.00	(1,000.00)
0001.3260.040.26.2210.099.99.520.030.5780.300.06	High Rock	High Rock	School Leadership - Building Principals	All Other Expenses	1,500.00		1,500.00
0001.3260.005.26.2358.099.99.520.030.5303.300.04	High Rock	High Rock	Outside PD for Instructional Staff	Professional & Technical Training		1,500.00	(1,500.00)
0001.3132.005.26.2358.099.99.520.030.5303.300.04	Curriculum Development	High Rock	Outside PD for Instructional Staff	Professional & Technical Training	575.00		575.00
0001.3132.005.30.2358.099.99.520.030.5303.300.04	Curriculum Development	Pollard	Outside PD for Instructional Staff	Professional & Technical Training	3,200.00		3,200.00
0001.3132.005.21.2358.099.99.520.030.5300.300.04	Curriculum Development	Broadmeadow	Outside PD for Instructional Staff	Professional & Technical Services	2,423.00		2,423.00
0001.3132.005.22.2358.099.99.520.030.5300.300.04	Curriculum Development	Eliot	Outside PD for Instructional Staff	Professional & Technical Services	2,423.00		2,423.00
0001.3132.005.23.2358.099.99.520.030.5300.300.04	Curriculum Development	Hillside	Outside PD for Instructional Staff	Professional & Technical Services	2,423.00		2,423.00
0001.3132.005.24.2358.099.99.520.030.5300.300.04	Curriculum Development	Mitchell	Outside PD for Instructional Staff	Professional & Technical Services	2,423.00		2,423.00
0001.3132.005.25.2358.099.99.520.030.5300.300.04	Curriculum Development	Newman	Outside PD for Instructional Staff	Professional & Technical Services	2,423.00		2,423.00
0001.3132.005.26.2358.099.99.520.030.5300.300.04	Curriculum Development	High Rock	Outside PD for Instructional Staff	Professional & Technical Services	713.00		713.00
0001.3132.005.21.2358.099.99.520.030.5303.300.04	Curriculum Development	Broadmeadow	Outside PD for Instructional Staff	Professional & Technical Training		3,000.00	(3,000.00)
0001.3132.005.22.2358.099.99.520.030.5303.300.04	Curriculum Development	Eliot	Outside PD for Instructional Staff	Professional & Technical Training		3,000.00	(3,000.00)
0001.3132.005.23.2358.099.99.520.030.5303.300.04	Curriculum Development	Hillside	Outside PD for Instructional Staff	Professional & Technical Training		3,000.00	(3,000.00)
0001.3132.005.24.2358.099.99.520.030.5303.300.04	Curriculum Development	Mitchell	Outside PD for Instructional Staff	Professional & Technical Training		3,000.00	(3,000.00)
0001.3132.005.25.2358.099.99.520.030.5303.300.04	Curriculum Development	Newman	Outside PD for Instructional Staff	Professional & Technical Training		3,000.00	(3,000.00)
0001.3132.005.30.2358.099.99.520.030.5300.300.04	Curriculum Development	Pollard	Outside PD for Instructional Staff	Professional & Technical Services		1,000.00	(1,000.00)
0001.3132.005.40.2358.099.99.520.030.5300.300.04	Curriculum Development	Needham High School	Outside PD for Instructional Staff	Professional & Technical Services		603.00	(603.00)
	SUBTOTAL PURCHASE OF SERVICE & EXPENSE				**29,818.00**	**29,818.00**	**-**
	GRAND TOTAL				**29,818.00**	**29,818.00**	**-**

NEEDHAM SCHOOL COMMITTEE

Agenda Item #: _____ **Date:** December 5, 2019

Item Title: **Disposal of Surplus: iPad Donation to Walpole Public Schools**

Item Description: This request seeks approval to dispose of 25 iPad 4s to the Walpole Public Schools. These devices are approximately seven years old and no longer run the latest operating system software, so cannot be supported. Walpole has an elementary school that is introducing iPads back into the classroom, and is working with some devices that are older that the Needham devices.

The estimated value of the devices is $25/each, or $625 for the group.

Issues: Chapter 30B Section 16 of the Massachusetts General Laws permits a governmental body to dispose of a tangible supply no longer useful to the governmental body, but having a resale or salvage value, at less than the fair market value to a charitable organization that has received a tax exemption from the United States by reason of its charitable nature. Transactions between governmental entities also are exempt from Ch30B. Chapter 30B Section 15 and Needham School Policy #DN further authorize the disposal of surplus school property, other than real estate, having a net value of less than $10,000 through the exercise of sound business practices by the Procurement Officer.

Recommendation/Options: That the Needham School Committee authorize the disposal of 25 iPad 4s to Walpole Public Schools.

Rationale:

Implementation Implications:

Supporting Data: None.

School Committee (circle one)

Action Information Discussion Consent Calendar

Central Administrator Town Counsel Sub-Committee: _____

Will report back to School Committee (date): _____

Respectfully Submitted,

Anne Gulati

Assistant Superintendent for Finance & Operations

Needham Public Schools

Needham School Committee

December 10, 2019

Agenda Item: **Discussion**

Needham High School Student Advisory to the School Committee (SASC) Report

Background Information:

- This is the second of several reports the SASC will provide the School Committee this year.
- The SASC meets regularly with the principal to discuss school issues, concerns, and ideas with the high school administration.
- The students are excited and prepared to discuss these issues with the School Committee and welcome your questions and comments.

Persons Available for Presentation:

Robin Kane
Sara Kates
Hannah Keselman
Aidan Michelow
Zach Sickles
Evan Tsingos

MEMORANDUM

To: Needham School Committee

From: Student Advisory to the School Committee

Date: December 10, 2019

The Needham High School Student Council would like to thank the School Committee once again for the opportunity to present the current events of Needham High School.

Class Update:

9th Grade: The 9th grade class held its first fundraiser of the year recently, selling class-branded sweatshirts. The sweatshirts were pre-ordered by a large amount of the grade and we are currently having them being manufactured. We're aiming to have them delivered before winter break. Additionally, we are researching restaurants around Needham that would be willing to hold a fundraiser night for our grade, where a portion of that nights' proceeds would go to our class.

10th Grade: The 10th grade class had a very successful blanket sale selling around 100 blankets to a variety of Needham community members to profit our grade. We also held a "pie a teacher" event during pep rally, where students and teachers could buy tickets to vote for which teacher they wanted to get pied in the face. Now, we are working on assembling winter "goody-bags" to wish our grade a happy winter and continue to raise class spirit!

11th Grade: Our Halloween event on October 26, was a success! We had almost 200 kids from around the Needham Community come to the high school and "trick or treat" around the 200s

floor. The clubs and teams also seemed to really enjoy interacting with the kids and playing games with them and giving out candy. We are now focusing on sending out pre-order forms for our sweatpants that we designed with the Needham Rockets logo. We are also continuing our phone wallet sale from last year which was very popular. Finally, we are beginning to brainstorm ways to advertise our Jharb event in the spring and make people even more excited for it.

12th Grade: The senior class is brainstorming ideas of merchandise to sell to the entire student body as well as just the senior class. In addition to merchandise, we are beginning to come up with ideas for a pre prom event since we will be taking buses to prom this year. We are hoping to have photo opportunities, snacks, and music at this event to get everybody excited for the rest of the night.

At-Large Update:

Bonfire: On the Tuesday before Thanksgiving break, Student Council held their third annual bonfire event. Many young families showed up to watch the dance and cheer teams perform, as well as wish good luck to all the football players during the Thanksgiving game. The actual fire lasted for about half an hour, with short speeches from Athletic Director Dan Lee, and the football coaches and captains. After the bonfire, families and students headed to the cafeteria for a meet and greet with all the teams. There was free pizza, as well as a bake sale. Activities like Just Dance, football tosses, ping pong, corn hole, and coloring pages were available, and both the high school athletes and young members of the community had fun.

Homecoming: Our Homecoming dance took place on November 22 in the A gym from 7-10 pm. The theme was Under The Stars, and the tickets were sold for $5. A ticket got each student a voucher for a slice of pizza, a piece of cake, one snack, and a drink. Additional food beyond the voucher could be purchased for $1 for each item. Despite having a disappointing number of students come to homecoming events in the past, this year's dance had almost 300 students participate. What's more, is that the majority of those students were in the ninth grade, which means that they could continue to come in future years, making homecoming a more successful tradition than in the past. Overall, the dance, complete with an excellent DJ and lounge area, was a success.

Pep Rally: Along with our Homecoming and Bonfire events, we also held our Pep Rally that took place during school the day of the bonfire. The event was a success with everything running smoothly. As in past years the seniors and juniors watched from the gym bleachers, the sophomores sat on the floor, and the first years watched a live broadcast in the cafeteria. The pep rally was hosted by three seniors who also did an awesome job of keeping spirits high and making the event enjoyable to watch. Everyone seemed to enjoy the event, and there were a lot of amazing performances including our marching band, cheer team, dance team, and bombsquad. There was also some recognition of students who had achieved artistic achievements, as well as a sports highlight reel with recognition of our state finalists boys soccer team and state champion girls volleyball team.

Needham Public Schools

Needham School Committee

December 10, 2019

Agenda Item: **Discussion**

Superintendent's FY21 Budget Request

Background Information:

- The FY2020-2021 (FY21) Budget Request will be sent under separate cover.

- FY21 Budget discussions:
    - December 11, 2019 – School Committee & Finance Committee FY21 Budget Workshop
    - December 17, 2019 – Budget Discussion: Student Support Services
    - January 7, 2020 – Budget Consultation with Town Manager
    - School Committee and Finance Committee Budget Liaisons meetings (to be confirmed): Tuesday, January 7 8:00 a.m.
Tuesday, January 14 8:00 a.m.
Tuesday, January 21 8:00 a.m.
    - January 21, 2020 – Public Hearing on the FY21 Budget
    - January 28, 2020 – Vote on FY21 Budget

Persons Available for Presentation:

Dr. Dan Gutekanst, Superintendent of Schools
Dr. Alexandra Montes McNeil, Assistant Superintendent for Human Resources
Dr. Terry Duggan, Assistant Superintendent for Student Learning
Ms. Anne Gulati, Assistant Superintendent for Finance and Operations
Ms. Mary Lammi, Assistant Superintendent for Student Support Services

Needham Public Schools

Superintendent's FY21 Operating Budget Request



Needham School Committee
December 10, 2019

Portrait of a Needham Graduate

Portrait of a Needham Graduate Strategic Priorities 2020-2025

PRIORITY #1
ALL STUDENTS ARE DRIVERS OF THEIR OWN LEARNING



PRIORITY #2
ALL STUDENTS EXPERIENCE INTEGRATIVE TEACHING AND LEARNING

PRIORITY #3
ALL STUDENTS LEARN & GROW WITHIN ADAPTABLE ENVIRONMENTS

PRIORITY #4
INFRASTRUCTURE SUPPORTS NEEDS OF ALL STUDENTS

FY21 Budget Development Process

- **August/September** - School Committee and School Administration met to Discuss Budget Process and Guidelines
- **September** - School Leadership Team Planning
- **October/November** - School Committee Adopts Budget Priorities; Budget Workshops with School Administrators; School Committee consultation
- **November** - Review of Preliminary Budget with Principals, Directors and Central Office

FY21 Budget Priorities

- Implement Portrait of a Needham Graduate Strategic Priorities.
- Hire and retain highly qualified staff, teaching within established student/teacher ratio guidelines.
- Continue the ongoing refinement of curriculum, instruction and assessment practices.
- Develop and maintain educational resources and a technology infrastructure that supports student learning and meets District goals.

FY21 Budget Overview

Budget Overview

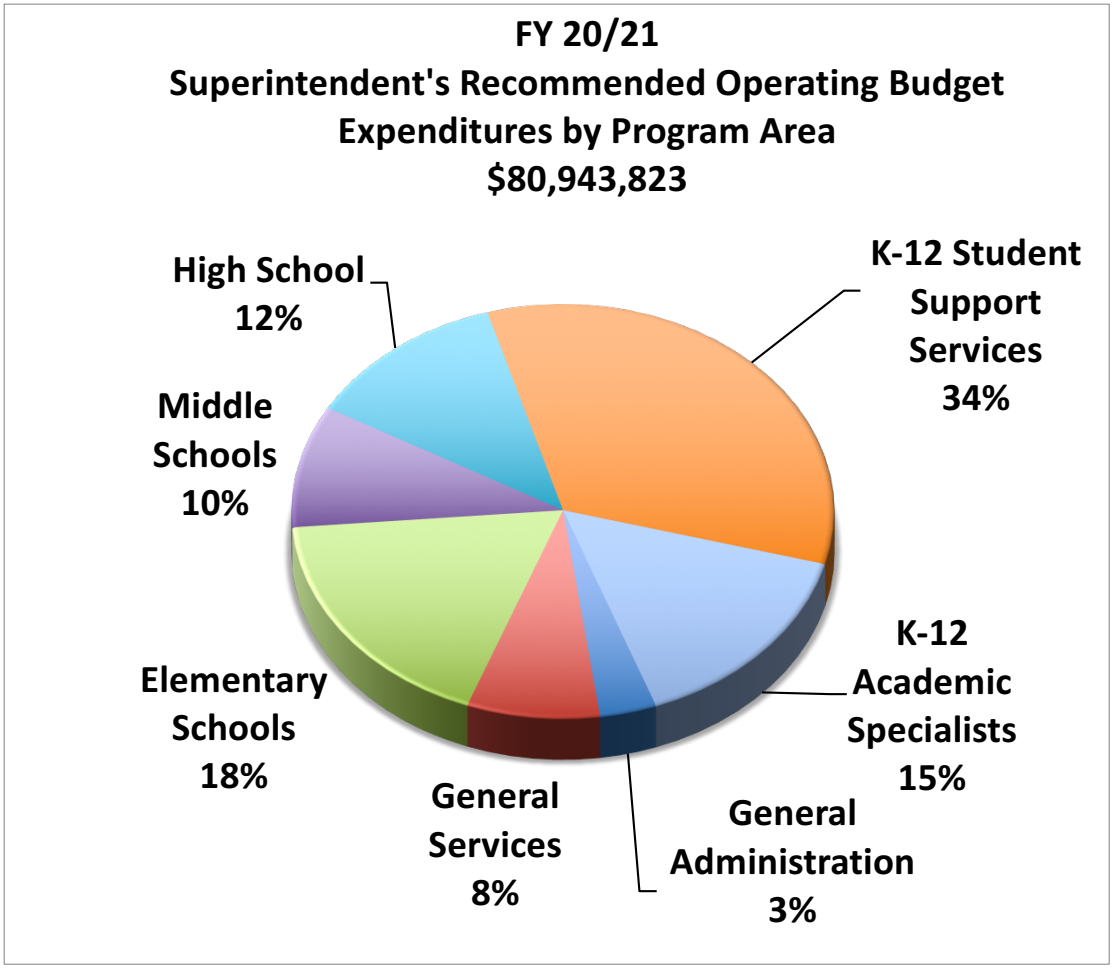
FY20: $76,005,765

FY21 Proposed:

$80,943,823

$4,938,058 (6.5%)

Increase over FY20



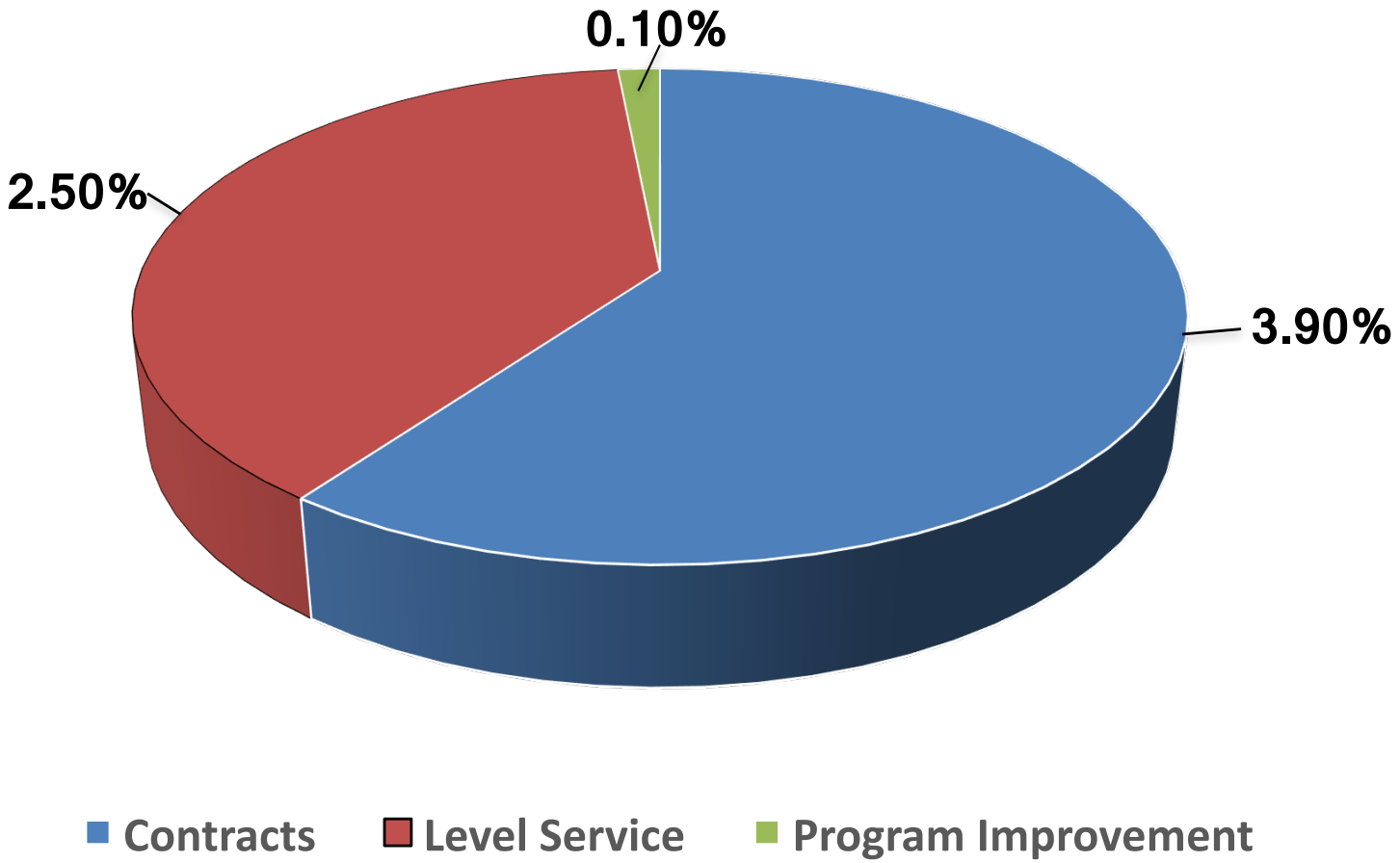
FY21 Budget Proposed Increases

• Contractual Salary Increases*	**$2,933,544**
• Level Service*	**$1,903,881**
• Program Improvements	**$100,633**
Total FY21 Budget Request:	**$4,938,058**

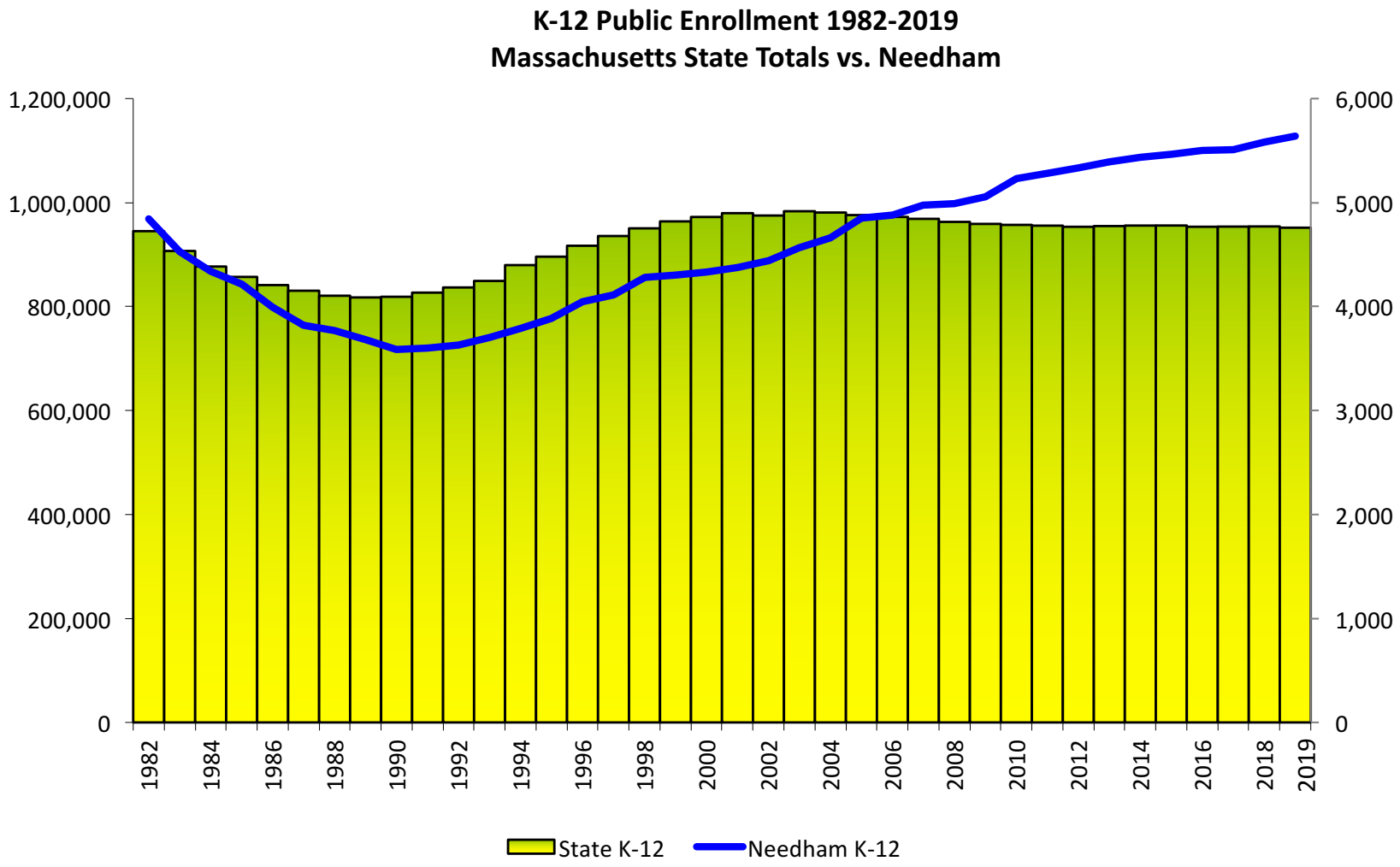
* Opens the door to a similar and “level” service for students, families & staff

FY21 Budget Proposed Increases

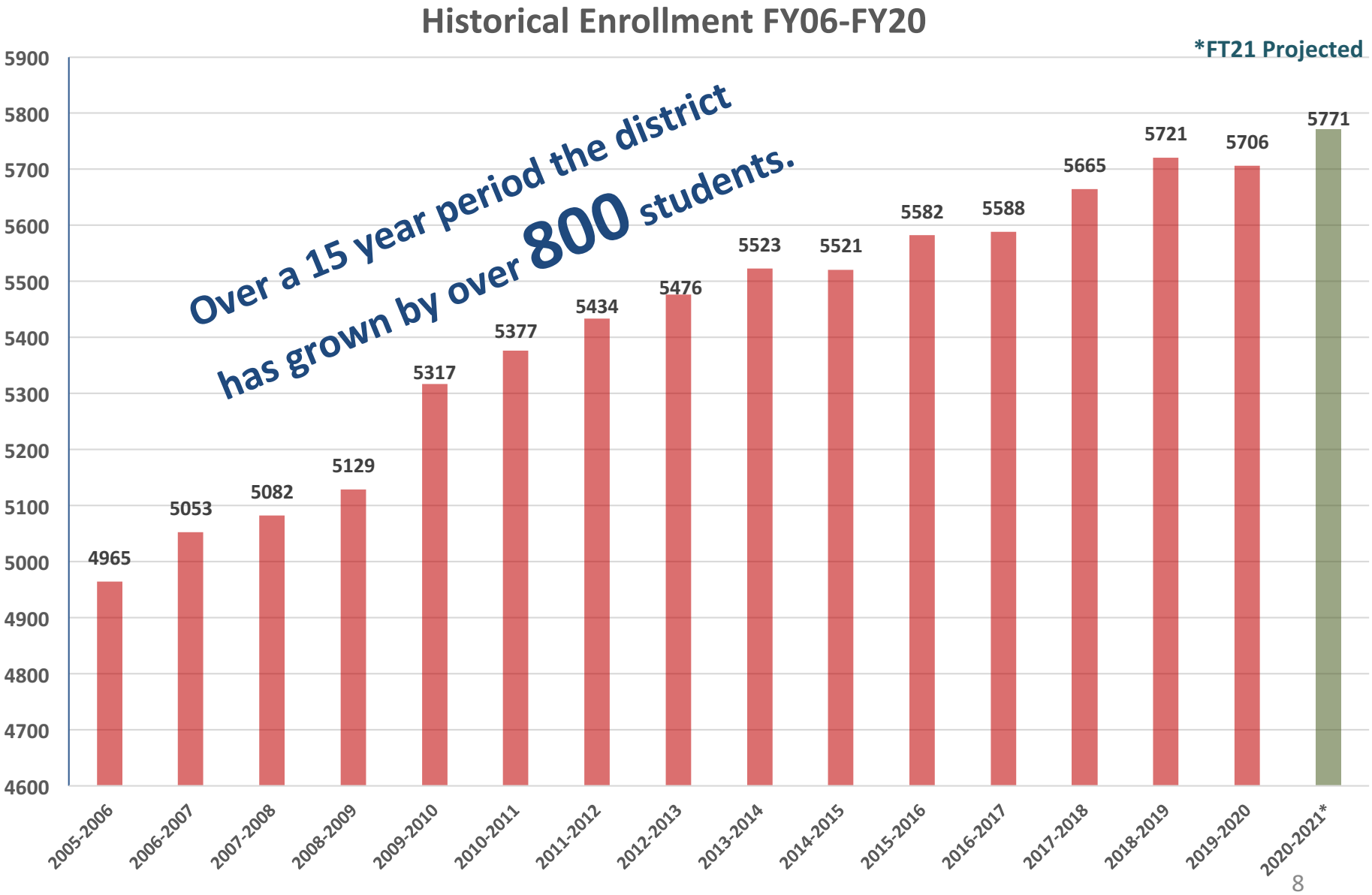
- 6.5% Increase over FY20



FY21 Budget Context: Enrollment



FY21 Budget Context: Enrollment

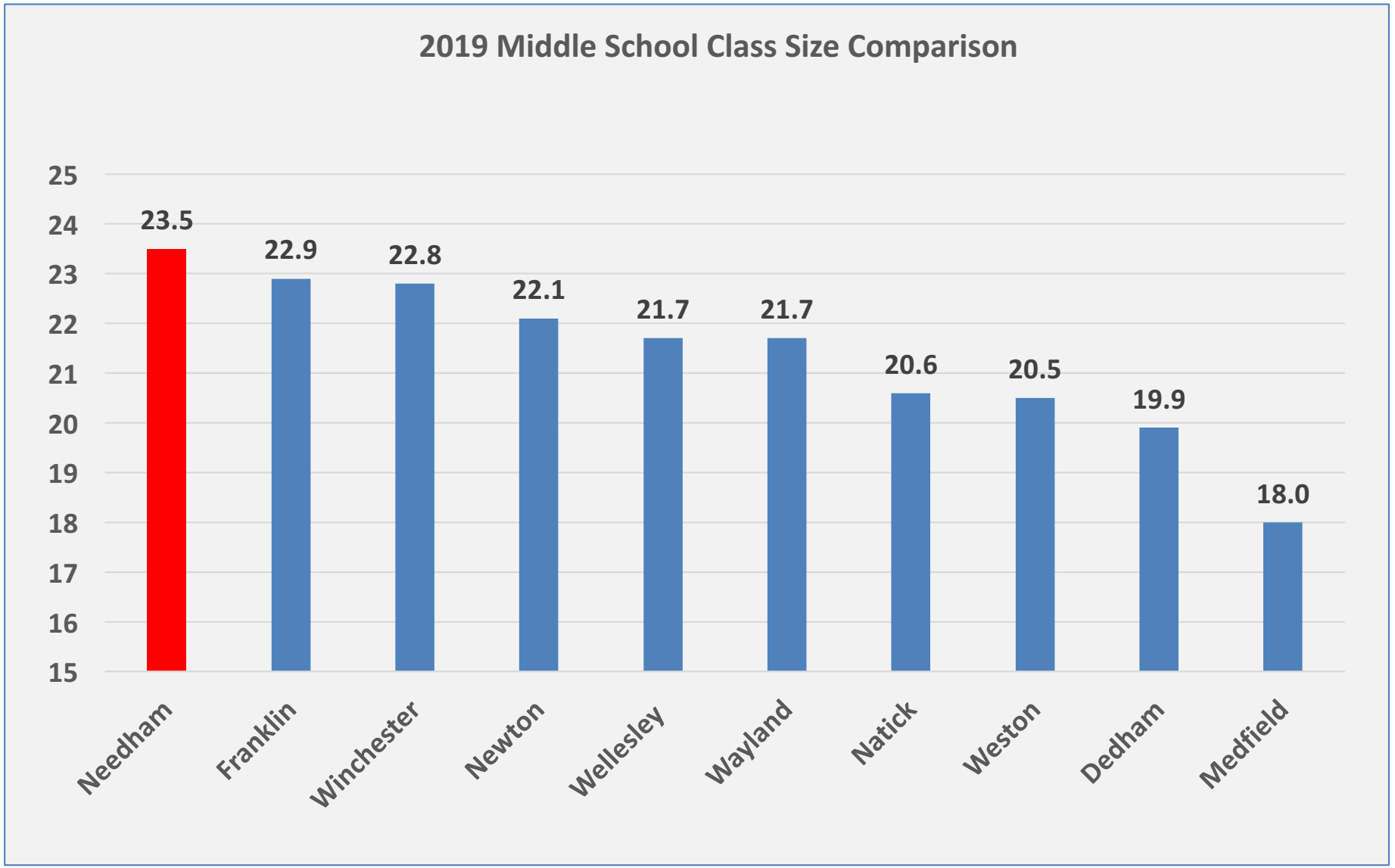


FY21 Proposed Increases: Staff

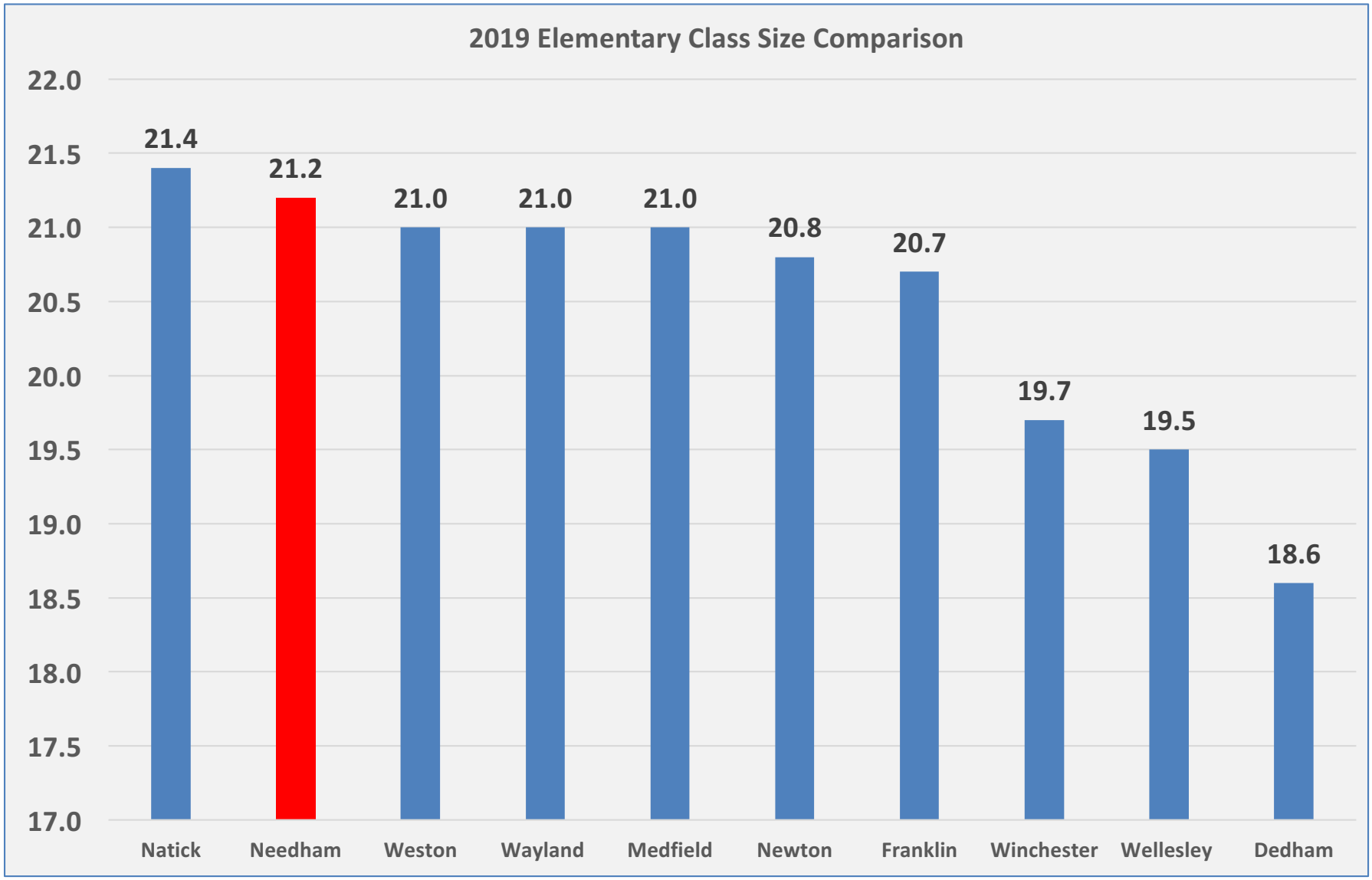
- Grades 1-12 Classroom and Special Education Teachers **12.17 FTE**
- Paraprofessionals, Administration, Support **4.8 FTE**

Total FY21 FTE Request: 16.97 FTE

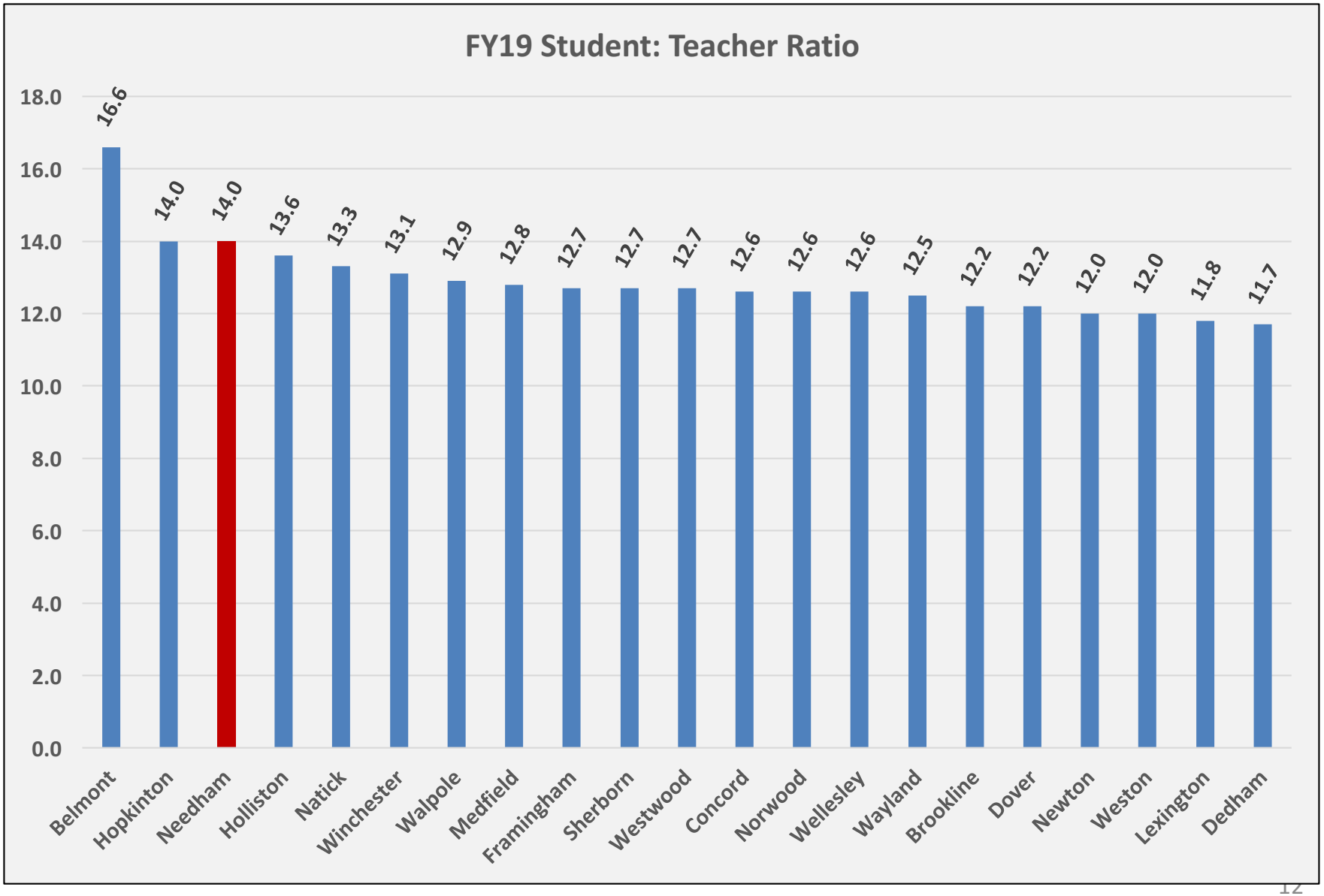
FY21 Budget: Benchmark Data ✔



FY21 Budget: Benchmark Data ✔



FY21 Budget: Benchmark Data ✔



FY21 Proposed Increases: Middle School & High School Staff

- Grades 7-8 Classroom Teachers **2.4 FTE**
- Grades 9-12 Classroom Teachers **1.4 FTE**

Total FY21 FTE Request: 3.8 FTE

FY21 Budget Context: Inclusive Learning

Focus is on building capacity and ensuring equity for all students in an inclusive learning environment that supports our strategic priorities.

We do this through provision of a continuum of programs and services for students. Budget includes additional special education staff, English Language Learners (ELL), & school counselors to address increased student needs & enrollment

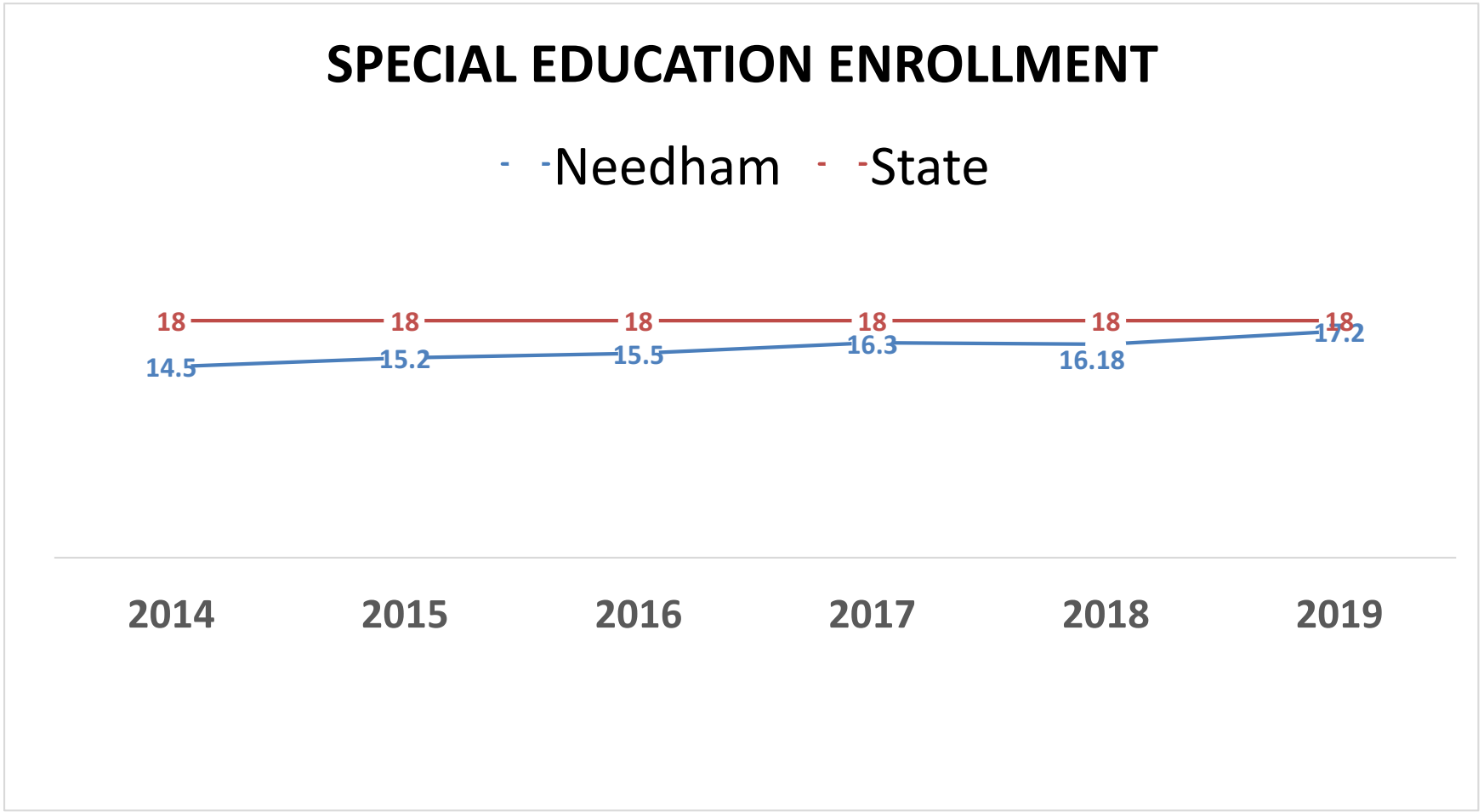
- Strengthen specialized programs for students with Autism and Emotional Disabilities (Connections, Transitions, Middle School Autism)
- Meet target caseloads for special education liaisons, related service providers, ELL teachers, and counselors

FY21 Budget: Student Services

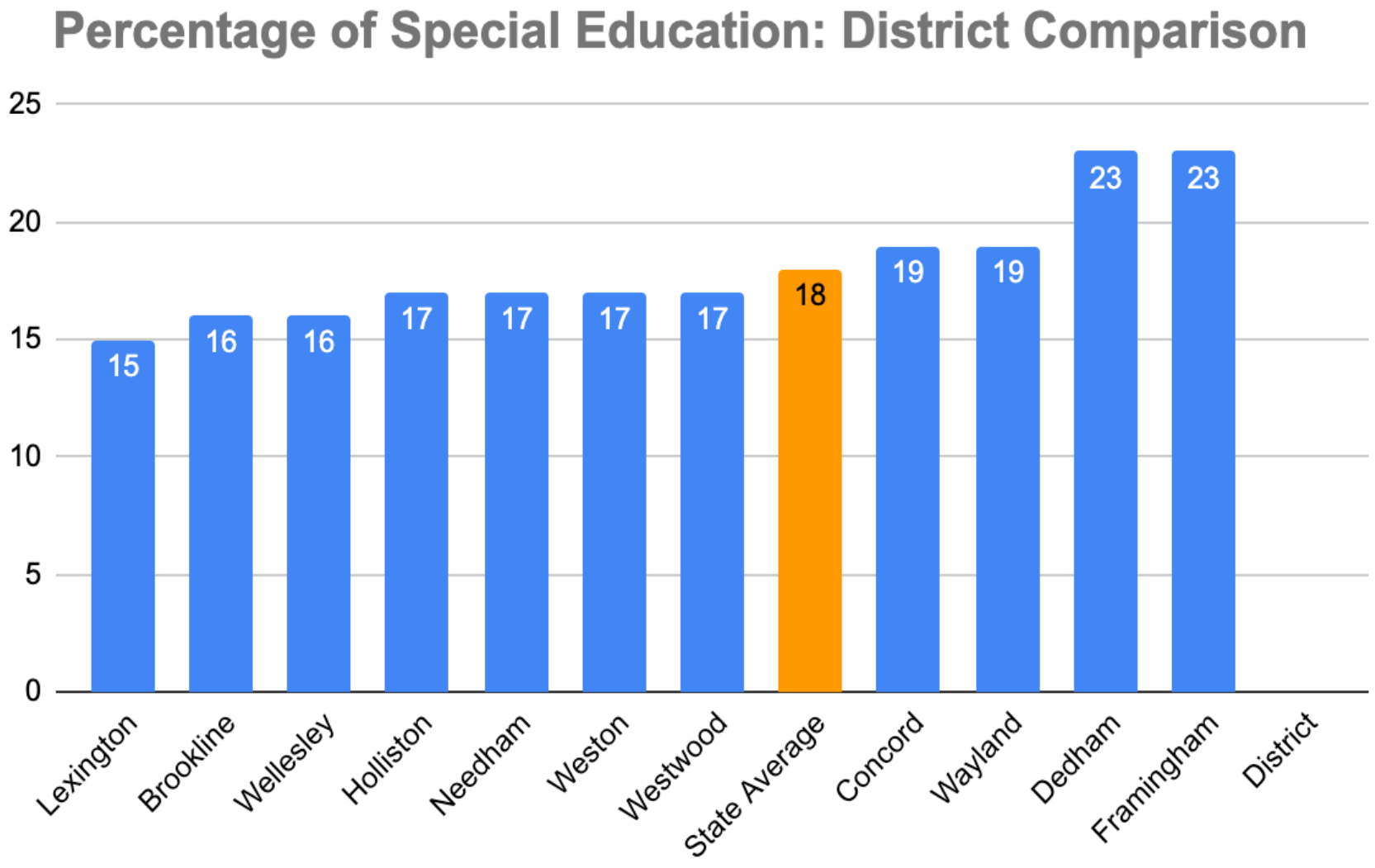
- Increased tuition costs and student needs require additional funding **$1,339,787**

- In order to meet student needs in an equitable manner with targeted student loads will require additional staff **10.19 FTE**

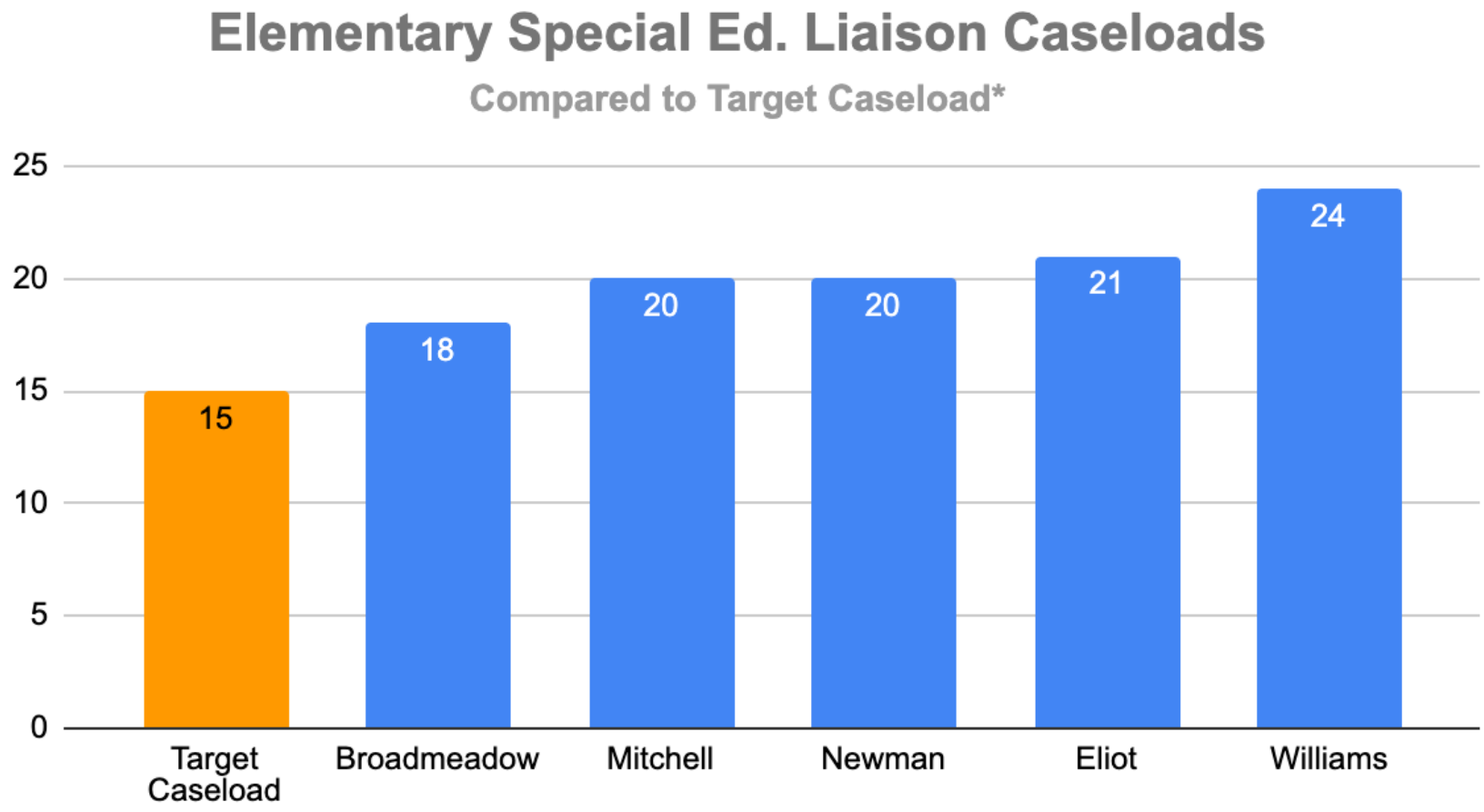
FY21 Budget Context: Special Education Enrollment



FY21 Budget: Benchmark Data ✔

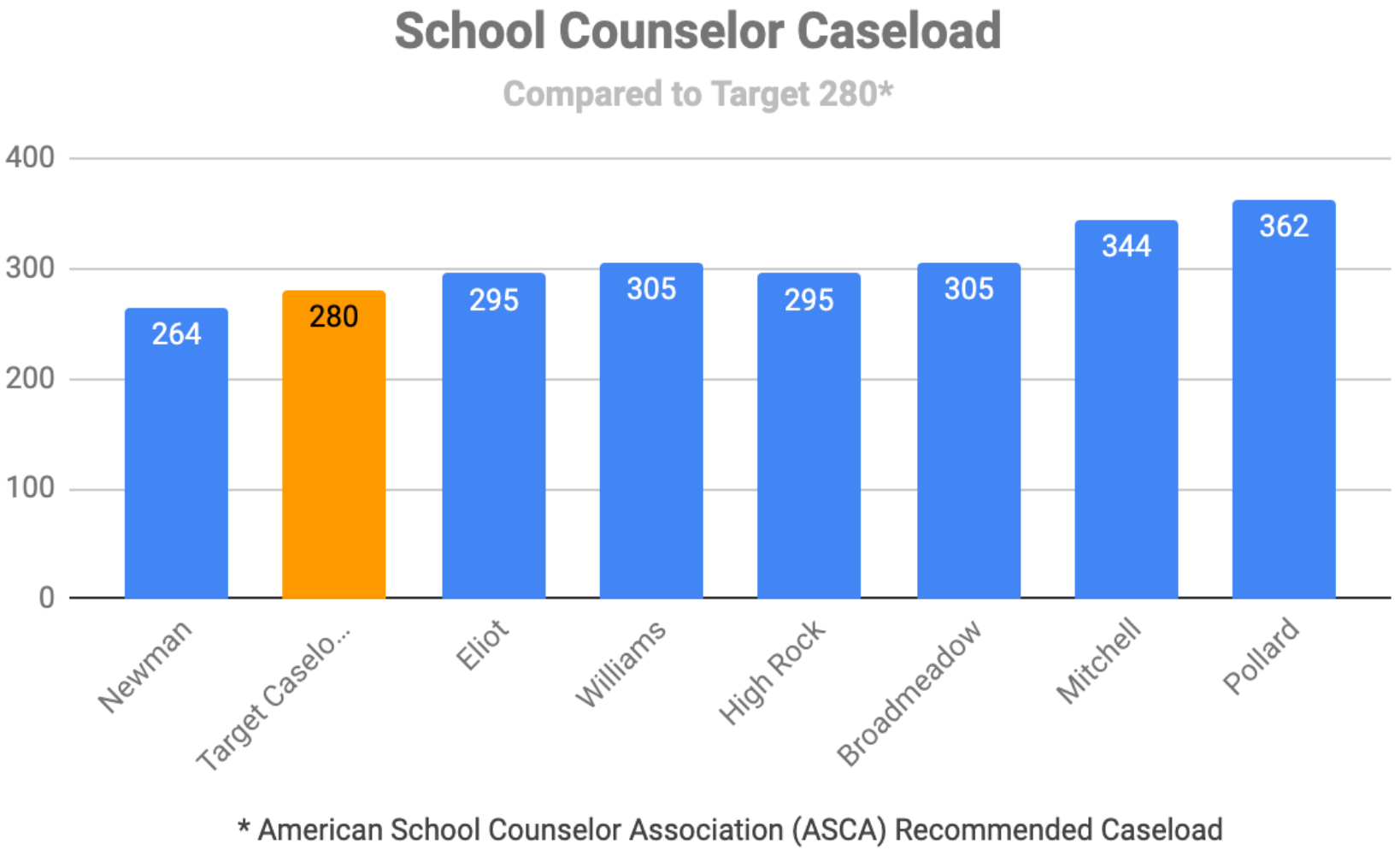


FY21 Budget Context: Special Education Liaison Caseload - Elementary

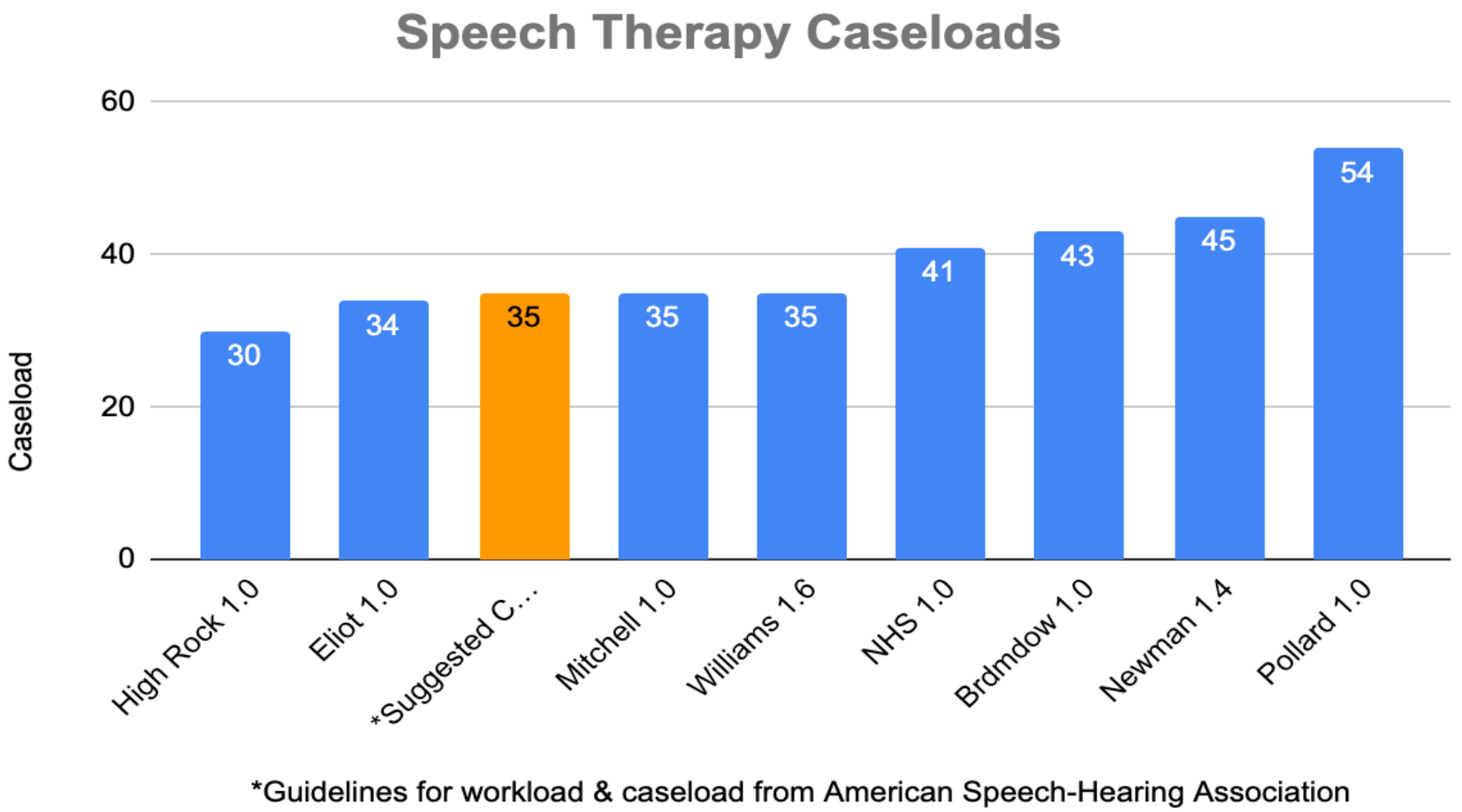


*Dependent on student needs and specific responsibilities of liaison

FY21 Budget Context: School Counselor Caseload

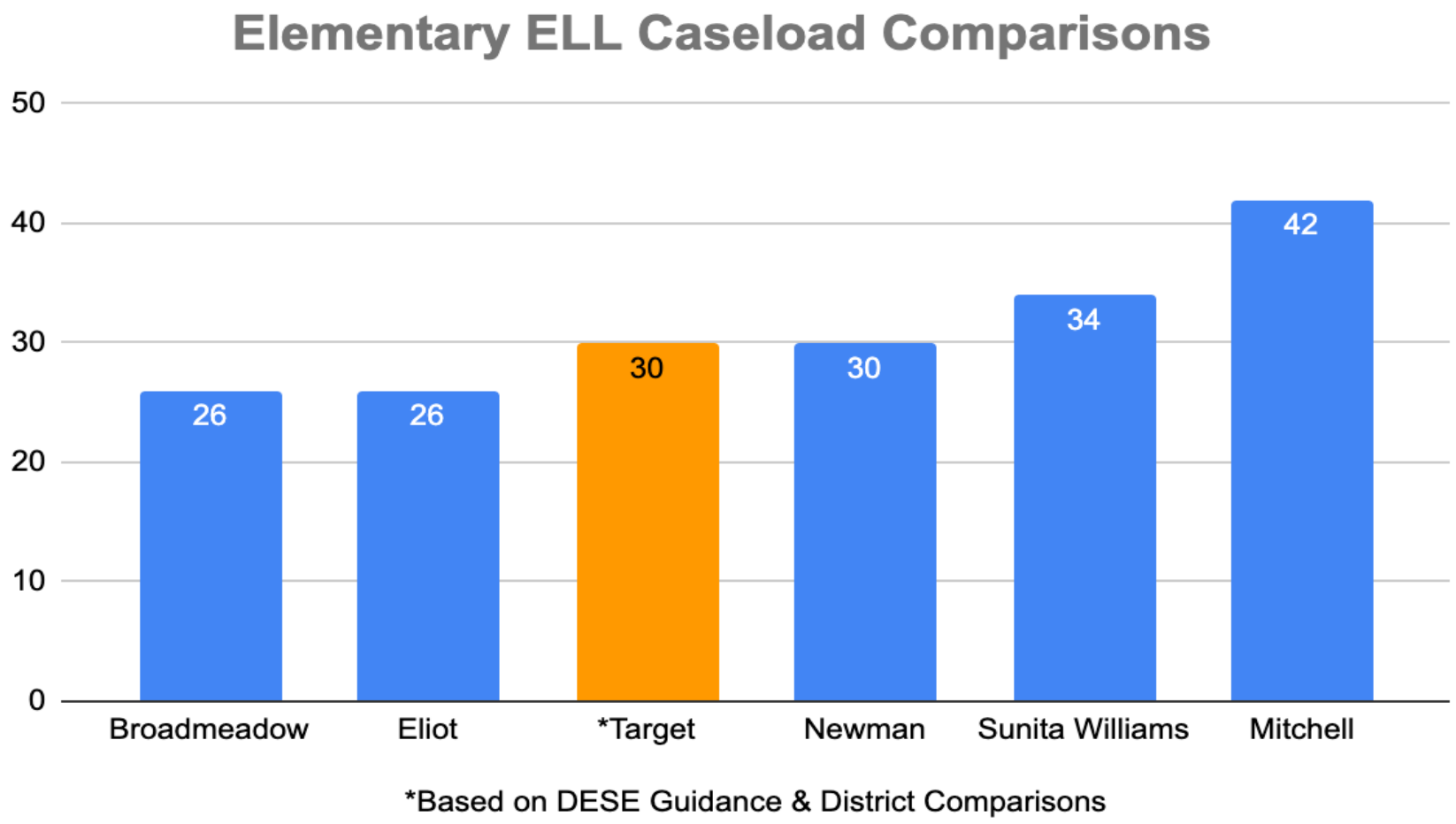


FY21 Budget Context: Speech Therapy Caseloads

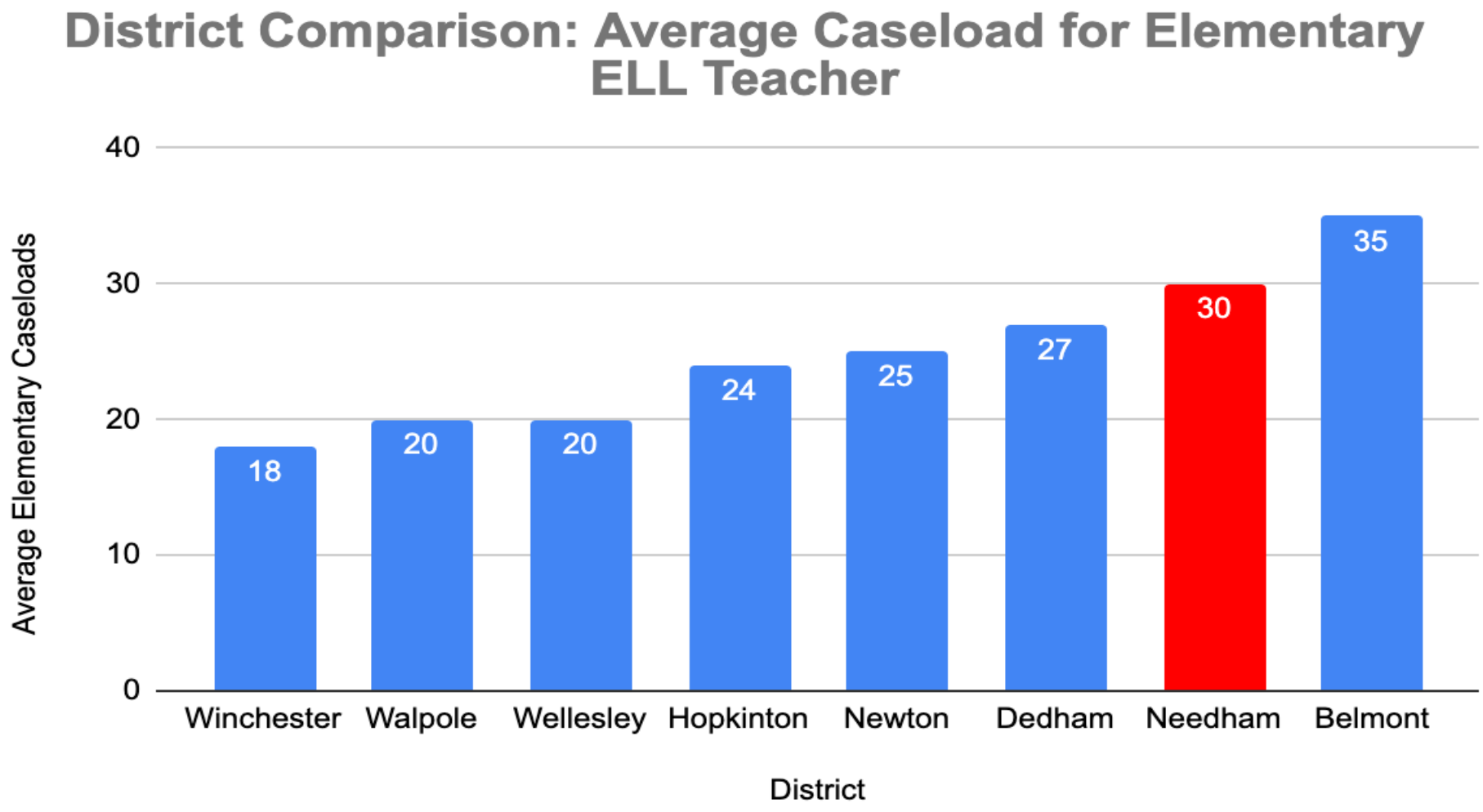


*Guidelines for workload & caseload from American Speech-Hearing Association

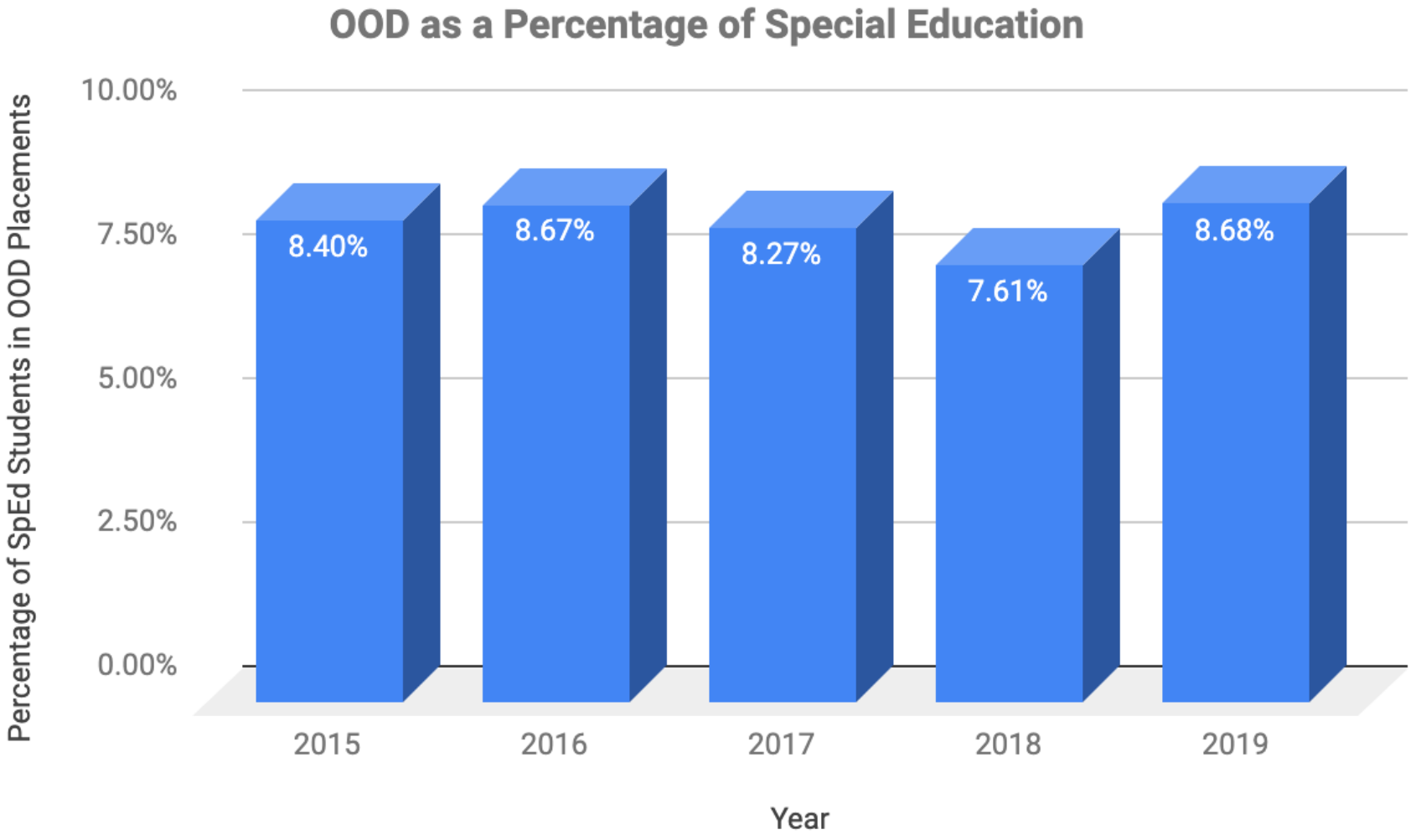
FY21 Budget Context: English Language Learners Caseloads



FY21 Budget Context: English Language Learners Caseloads Comparison



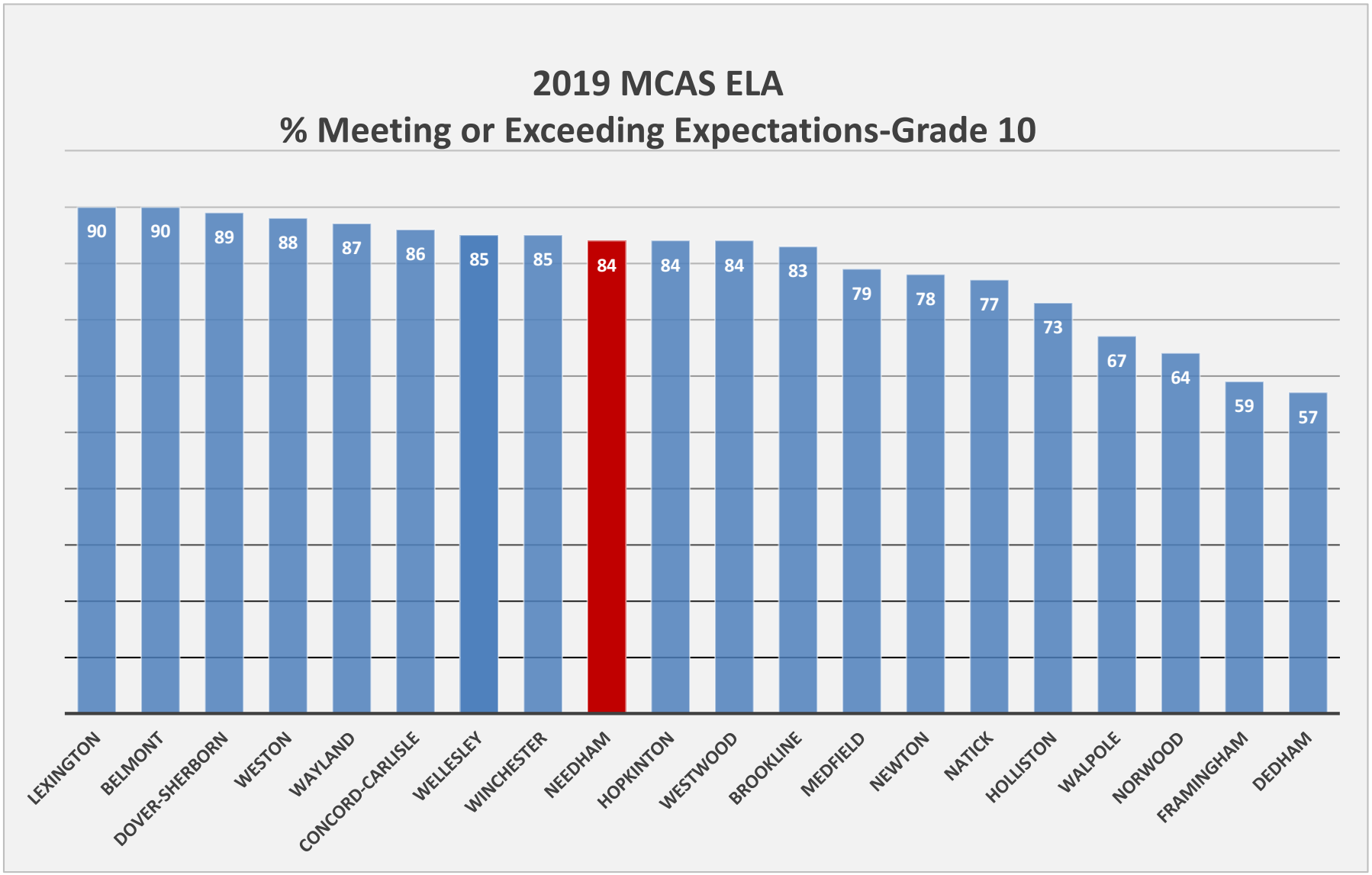
FY21 Budget Context: Special Education Out Of District Percentage



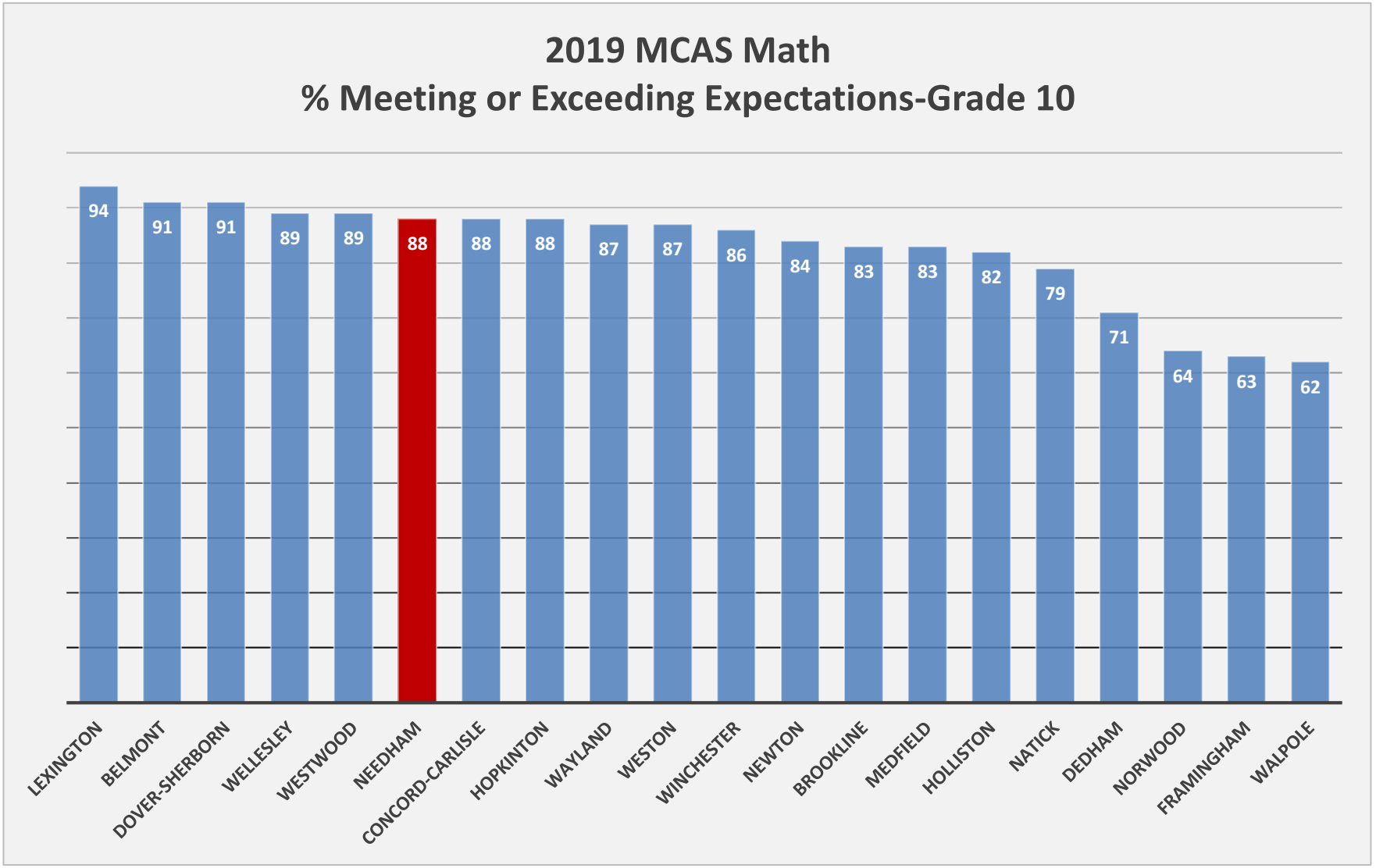
Deferred Needs:

- Da Vinci Lab Program Specialist
- Administrative support for Math intervention, Fine and Performing Arts, and World Languages
- Clerical support at Needham High School
- Curriculum materials and textbooks
- Co-curricular stipends for student activities
- Finance management systems

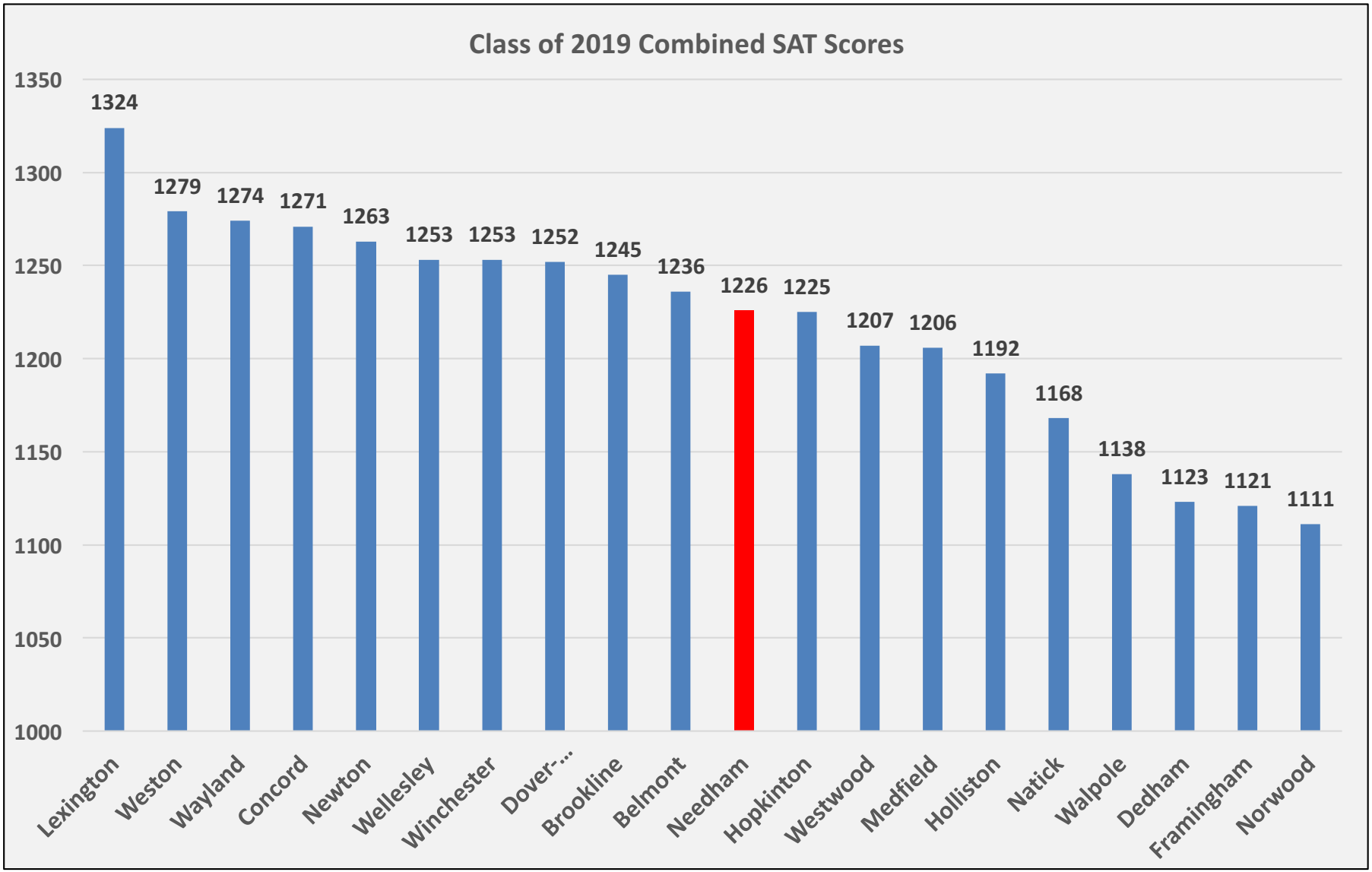
FY21 Budget: Benchmark Data ✔



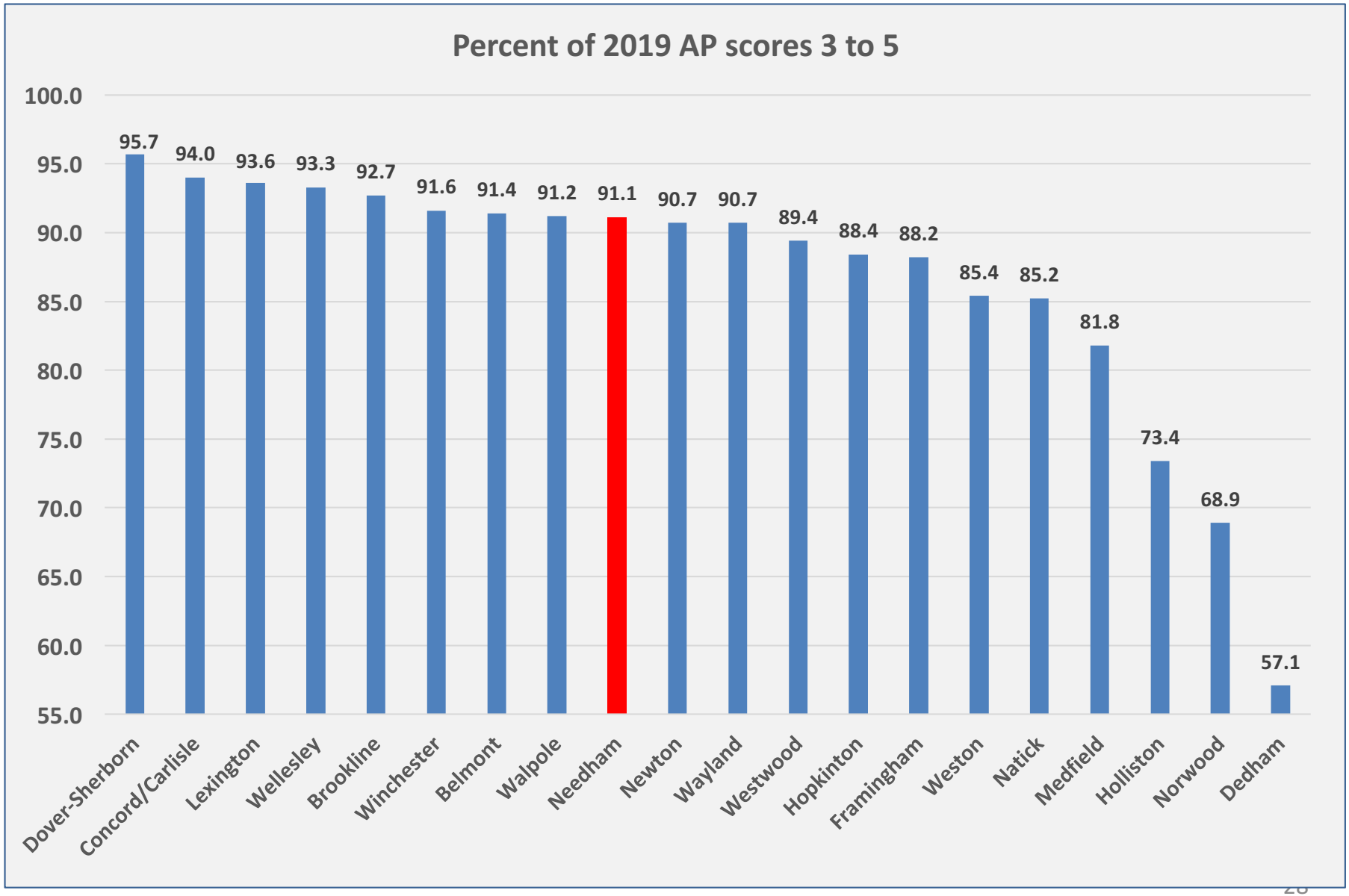
FY21 Budget: Benchmark Data ✔



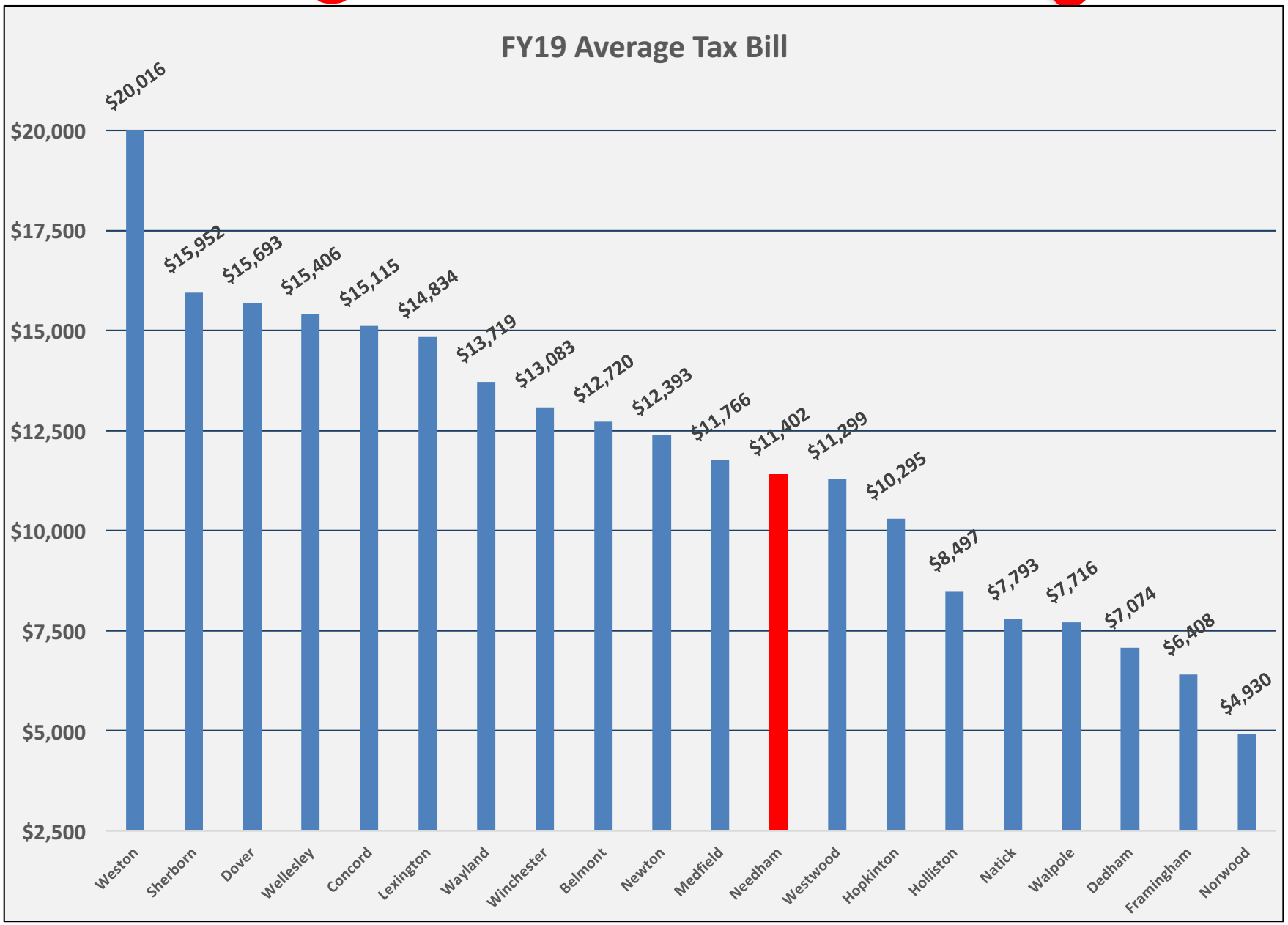
FY21 Budget: Benchmark Data ✔



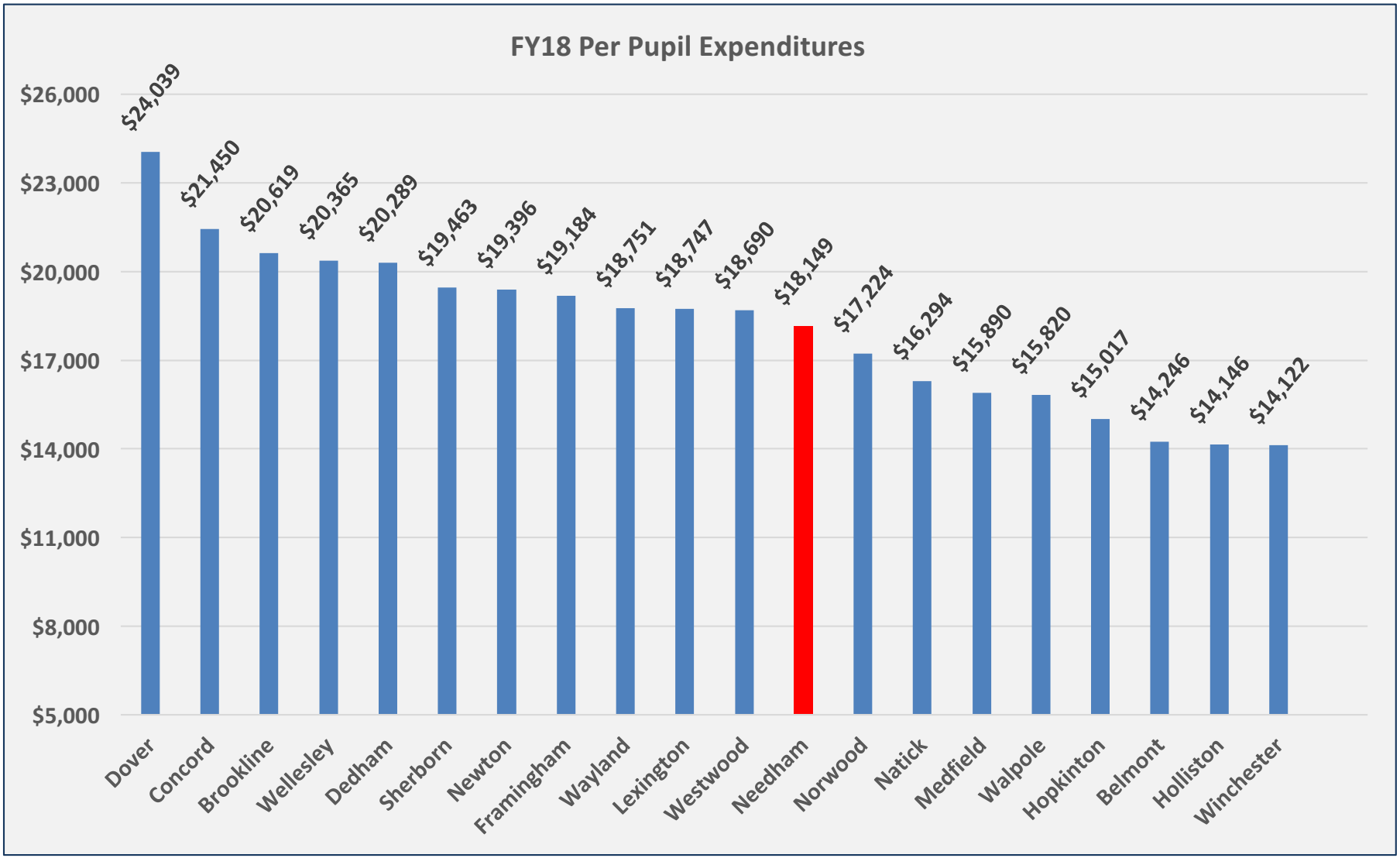
FY21 Budget: Benchmark Data ✔



FY21 Budget: Benchmark Data ✔



FY21 Budget: Benchmark Data ✔



Needham Public Schools

Superintendent's FY21 Operating Budget Request: Next Steps

- **December/January** - Finance Committee, School Committee & School Administration Review Budget
- **December 11 –** Finance Committee/School Committee budget workshop
- **January 7** - Town Manager consults with School Committee
- **January 21** - Public Hearing on School Budget
- **January 22** - Finance Committee Reviews School Budget
- **January 28** - School Committee Votes School Budget



Portrait of a Needham Graduate

Needham Public Schools

Needham School Committee

December 10, 2019

Agenda Item: **School Committee Comments**

Background Information:

- Members of the School Committee will have an opportunity to report on events, information, and matters of interest not on the agenda.

Members of the School Committee available for comment:

Michael Greis, Chair
Andrea Longo Carter, Vice-Chair
Connie Barr
Heidi Black
Susan Neckes
Aaron Pressman
Matthew Spengler
Aidan Michelow, Student Representative member of School Committee