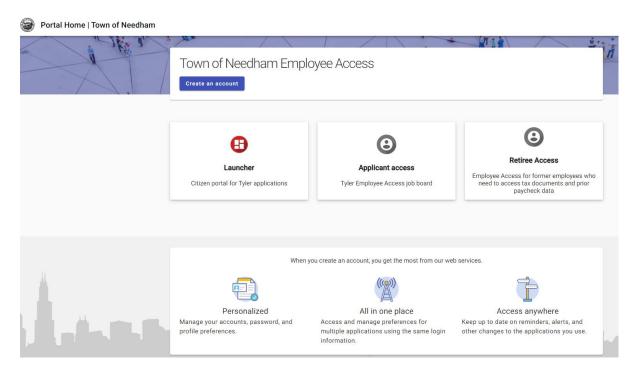
Welcome to Resident Access!

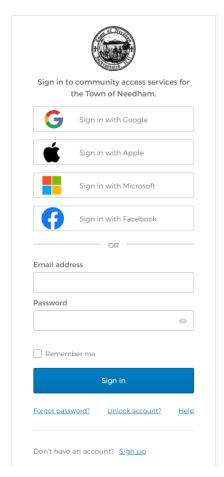
Resident access is our new Employee Self Service application for Retirees, former employees and current employees who do not have a work email account.

To access, please log in to - https://townofneedhamma.tylerportico.com/portal/citizen/dashboard

The URL directs the user to the portal/launcher page where the Employee can select Retiree Access.

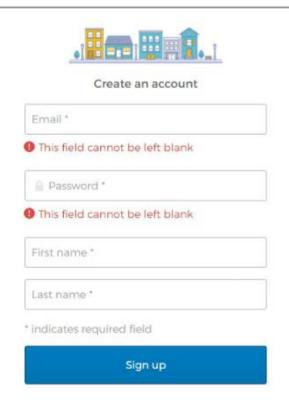


The website routes the user to the correct identity login page.





If the user has never logged into Resident Access, select the option from the bottom to Sign Up for a new account. This process takes the user through the steps to create an account.



NOTE All required fields are marked with asterisks.

Once the form is complete, the user is directed to the next verification screen to validate their three key pieces of information to link them to the correct Employee Maintenance record.



Once the user successfully registers, the following screen displays where user can view:

- Recent paycheck
- Tax documents
- Current address information

