



Needham School Committee

Broadmeadow Performance Center

October 19, 2021

6:30 p.m.

Broadcast on the Needham Channel municipal and HD channels, live stream at:

<https://needhamchannel.org>

Please click the link below to join the webinar for Public Comments:

<https://us02web.zoom.us/j/87594099863?pwd=K05taW93c2ppO2p1MWNyVjZlZ0tBX0t09>

Passcode: 323984 Or One tap mobile :US: +13126266799

A school and community partnership that creates excited learners, inspires excellence, fosters integrity

Needham School Committee

October 19, 2021 6:30 p.m.

Broadmeadow School Performance Center

Next School Committee Meeting: November 2, 2021

Broadcast on the Needham Channel municipal and HD channels, live stream at: <https://needhamchannel.org>

<https://us02web.zoom.us/j/87594099863?pwd=K05taW93c2ppQ2p1MWNYVjIzOTBXOT09>

Passcode: 323984 Or One tap mobile :US: +13126266799

6:30 p.m. Public Comments

6:40 p.m. School Committee Chair and Subcommittee Updates

6:50 p.m. Superintendent's Comments

7:10 p.m. Consent Items

1. Approve Minutes of the Meeting of September 14, 2021
2. FY2 Budget Transfers
3. Procurement of Massachusetts Grown Products

Discussion Items

7:15 p.m. Needham High School Student Advisory Report

7:45 p.m. Update on Elementary Learning

8:25 p.m. October 2021 Special Town Meeting Preparation

8:40 p.m. Action Item

Approve 2021-2022 Superintendent's Goals

8:40 p.m. School Committee Comments



Needham School Committee

October 19, 2021

Agenda Item: **Public Comments**

Background Information:

- The School Committee Chair will offer the opportunity for the public to speak to the School Committee on issues not on the agenda.



Needham School Committee

October 19, 2021

Agenda Item: **School Committee Chair and Subcommittee Updates**

Background Information:

- The Chair and subcommittee members may offer brief updates on issues not on the agenda.

Members of the School Committee available for comment:

Connie Barr, Chair
Matthew Spengler, Vice Chair
Andrea Longo Carter
Michael Greis
Elizabeth Lee
Michael O'Brien
Aaron Pressman
Dilin Meloni, Student Representative member of School Committee



Needham School Committee

October 19, 2021

Agenda Item: **Superintendent's Comments**

Background Information:

Superintendent Daniel E. Gutekanst will apprise the School Committee of events, information, and matters of interest not on the agenda.

The Superintendent will introduce Needham High School students Justin Mok, Brendan Szeto, and Alex McKay who were recently named Disney Magic Makers for the positive impact they have made in their community.

Their initiative in promoting awareness to Stop Asian Hate resulted in raising money to purchase and distribute personal safety items in the Boston Chinatown community.

And, they are going to Disney World!



Needham School Committee

October 19, 2021

Agenda Item: **Consent Agenda**

1. Approve Minutes of the Meeting of September 14, 2021
2. FY22 Budget Transfers
3. Procurement of Massachusetts Grown Products

Chair: "Does anyone wish to remove any item from the consent agenda?"

If none removed:

"There being no objection, these items are adopted by unanimous consent."

Needham School Committee
Minutes of the Meeting
September 14, 2021

Connie Barr, Chairman of the Needham School Committee called the meeting to order at 5:00 p.m. The meeting is streamed live at <https://needhamchannel.org> and accessible via Zoom for Public Comment.

Connie Barr, Chair
Matthew Spengler, Vice-Chair
Michael Greis
Elizabeth Lee
Dilin Meloni (non-voting student member)

Andrea Longo Carter
Michael O'Brien
Aaron Pressman

Members of the Central Administration present were:

Dan Gutekanst
Terry Duggan
Anne Gulati

Mary Lammi
Alexandra McNeil

Public Comments

Public Comments

Chairman Barr offered the opportunity for members of the public who are watching the meeting via Zoom or who are in-person to speak to the School Committee on issues, not on the agenda.

Chairman Barr recognized Priya Gore who spoke via Zoom.

Ms. Gore stated that she lives at 28 Thorpe Road and has two boys in the Needham Public Schools. Ms. Gore stated that she would like the School Committee to consider the topic of school bus transportation for families who are co-parenting, living at two separate addresses in Needham. She stated that she is asking the School Committee to consider reviewing their current transportation policy in terms of a per-student model and to consider a per household model as well. She stated that the two home families are more popular now than when the policy was originally written.

Chairman Barr recognized Matt Gore who spoke via Zoom.

Mr. Gore stated that he lives at 853 Great Plain Avenue. Mr. Gore stated that another aspect of this, beyond the financial impact, is the need for flexibility in terms of which home pick-up/drop-off would occur. He also stated that it seems strange to pay twice for a student because they obviously can't be on more than one bus at the same time.

School Committee Chair and Subcommittee Update

School Committee
Chair and
Subcommittee
Updates

Vice-Chairman Matthew Spengler read aloud the following School Committee Liaisons Assignments: Broadmeadow, Elizabeth Lee; Eliot, Andrea Longo Carter; Mitchell, Connie Barr; Newman, Matthew Spengler; Sunita L. Williams, Michael O'Brien; High Rock and Pollard, Connie Barr; Needham High School, Michael Greis; and Minuteman, Aaron Pressman.

Aaron Pressman stated that the Permanent Public Building Committee (PPBC) has met recently to vote on the School Committee request to have additional options studied for middle school and Mitchell. He added that the PPBC approved the School Committee request.

Superintendent's Comments

Superintendent's
Comments

Superintendent Gutekanst stated that it was a great start to the school year. He stated that it is wonderful to see all students present and in person. He added that everyone is excited to begin this new school year.

Consent Items

Consent Items

1. FY22 Budget Transfers
2. Approve FY22 Booster Club Budget
3. Accept Donations
4. Disposal of Surplus Items

Chairman Barr asked if members of the School Committee wanted to remove any items from the Consent Agenda. She stated that because there are no objections, the items are adopted by unanimous consent.

DISCUSSION ITEM

Transportation UpdateTransportation
Update

Dr. Gutekanst introduced this item. He welcomed Shane Marchand, Director of Transportation, and invited him to present the annual transportation services report.

Mr. Marchand stated that this year, the Transportation Program looks a bit different from last school year. He stated that buses are back to full capacity and there are no seating assignments. He also stated that masks are still required for all drivers and staff.

Mr. Marchand stated that there is currently no waiting list. He stated that morning bus transportation is occurring on time, but that he is resolving some issues by rerouting a few routes to help ensure that the buses arrive on time. He added that afternoon transportation is running smoothly and that buses continue to operate on a "rolling" arrival schedule at Broadmeadow, Eliot, Sunita Williams, Newman, the high school, and St. Joseph. He stated that there are a couple of buses in the afternoon at the high school that are not arriving as early as he would like, and adjustments were made to improve their service. He stated that METCO Transportation with Local Motion has been doing a terrific job transporting Boston students to and from school.

Mr. Marchand reported on special education transportation. He stated that the Transportation Department is currently running six special education vans. He spoke briefly about the difficulties of finding school bus drivers as well as additional van drivers. He stated that Van Pool has completed its fifth year successfully and is currently transporting 65 students to out-of-district locations. He added that any struggles with routes are dealt with quickly and effectively.

Mr. Marchand provided information on MySchoolBucks which supports online bus registration. He stated that approximately 95% of bus registrations to date are done through MySchoolBucks and he anticipates that this process will improve service and accuracy going forward. He stated that a total of 54 families with 166 students registered under the family cap this year. He added that the estimated shortfall due to the current family cap is \$23,530.

Mr. Marchand reported on the annual back to school meeting for bus and van drivers. He stated that at this meeting, drivers receive a handbook of policies and procedures, as well as route information and school calendars. He stated that masks are still required for all drivers and staff, windows are to be open to the "first" click or 3 inches on the buses and vans. He stated that all vehicles are cleaned after their morning run and their afternoon run.

Mr. Marchand stated that the Transportation Department continues to transport students daily from the Walker School AIN Group Home to Newman and Pollard. He added that the current number of Group Home students transported is 4. Mr. Marchand expressed his appreciation to the staff on the Needham Transportation Department. Discussion followed.

Opening of School Update

Dr. Gutekanst led the discussion on this item. He took a moment to express his appreciation to the following Joint Health and Safety Committee members, Kathleen Ward Brown, and Robert Partridge, both from the Needham Board of Health, and Tim McDonald, Needham Public Health Director for the expertise on plans to reopen schools.

Dr. Gutekanst stated that the district will continue to prioritize the health and safety of students, staff, and the community. He stated that the district will continue to respond to the academic, social, emotional, and mental health needs of all students. He stated that the school district continues to build its efforts around equity and inclusion for all students.

Dr. Gutekanst shared highlights of the school opening. He stated that faculty and staff helped students navigate the halls, supported those who needed extra TLC, reinforced school rules and COVID protocols, moved furniture, and continually asked: "How can I help?" He stated that students demonstrated a sense of excitement; there were many smiling faces, laughter in classrooms, and kindness displayed across the buildings. He added that areas of focus are on getting to know students, their family backgrounds/cultures, and strengths/needs; setting personal and class goals; nurturing a belief in each student's ability to succeed. Dr. Gutekanst stated that classroom routines were introduced and practiced establishing a safe and effective learning environment. He also stated that a wide variety of learning experiences, tasks, and reflective exercises surfaced students' strengths and areas for growth. He reported that units/lessons were adjusted to respond to students' cultures and backgrounds, and their individual and collective needs. Dr. Gutekanst stated that a district-wide Minute of Silence and Reflection on the Anniversary of 9/11 was held, developmentally appropriate for each school.

Dr. Gutekanst recapped health and safety goals. He reviewed information about the COVID Dashboard and Public Health Data all of which are located on the district's website at www.needham.k12.ma.us. Dr. Gutekanst reported on the Department of Elementary and Secondary Education (DESE) Testing Program and family consent to testing. Dr. Gutekanst described health and safety measures regarding quarantine for vaccinated individuals and unvaccinated individuals. Dr. Gutekanst also described health and safety measures regarding COVID Testing: Test and Stay; Symptomatic Testing; and COVID Safety Checks. Dr. Gutekanst reported on why the district has decided not to participate in the COVID Safety Check (surveillance testing) at this time?

Dr. Gutekanst provided additional information on transportation, nutrition services, and tents. Dr. Gutekanst stated that it is important to reflect and remind the community that the four district priorities based on the vision of A Portrait of a Needham Graduate guide the work. Dr. Gutekanst pointed out that the 2020-2021 Performance Report has been mailed to Needham residents. He stated that this report chronicles activities for the 2020-2021 school year. Discussion followed.

Chairman Barr took a moment to acknowledge Caren Firger, President of Needham Education Association presence at the School Committee meeting. Chairman Barr stated Ms. Firger is on the Joint Committee for Health and Safety and that her involvement on this committee is greatly appreciated.

ACTION ITEM

Approve FY23 Budget Guidelines

Approve FY23
Budget Guidelines

Upon recommendation of the Superintendent that the Needham School Committee approves the FY23 Budget Guidelines as submitted.

A motion was made:

The motion was moved by Michael Greis and seconded by Elizabeth Lee. The motion carried; the vote was 7-0-0.

Approve Private School in Needham

Approve Private
School in Needham

Upon recommendation of the Superintendent that the Needham School Committee approves the Needham Montessori Lower Elementary School as a Private School in Needham as submitted

A motion was made:

The motion was moved by Michael Greis and seconded by Andrea Longo Carter. The motion carried; the vote was 7-0-0.

School Committee Comments

School Committee
Comments

There were no School Committee comments.

A list of all documents used at this School Committee meeting is available at:

A List of
Documents

<http://www.needham.k12.ma.us/districtinfo/schoolcommittee/packets2021-2022>

At approximately 6:20 p.m., a motion was made to adjourn the School Committee meeting of September 14, 2021.

Adjournment

A motion was made:

The motion was moved by Michael Greis and seconded by Michael O'Brien. The motion carried; the vote was 7-0-0.

Respectfully submitted by Cheryl Gosmon, Notetaker

NEEDHAM SCHOOL COMMITTEE

Agenda Item #: _____

Date: October 19, 2021

Item Title: *FY 2021/22 Budget Transfers*

Item Description: Transfer of FY21 budget allocations between line items in the following amounts:

Salaries	(\$32,000)
Purchase of Service/Expense	32,000
Capital	<u>\$0</u>
Net Change:	<u>\$0</u>

Issues: Under Massachusetts General Law Chapter 71, Section 34, and School Committee Policy #DBJ, the School Committee is empowered to make changes in allocations between line items within its budget, once approved by Town Meeting. In no case may a transfer result in the aggregate Operating Budget being more than authorized by the Town. Transfers between separate, non-operating appropriations are prohibited except as permitted by law.

Recommendation/Options: Approve the attached line item budget transfers.

Rationale: The attached line item budget transfers are requested to more accurately reflect expenses to be incurred during this fiscal year. This represents a release of holdback.

Implementation Implications:

Supporting Data: Attached listing of requested line-item budget transfers within the FY22 Operating Budget.

School Committee (circle one)

Action	Information	Discussion	<u>Consent Calendar</u>
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Central Administrator Town Counsel Sub-Committee: _____

Will report back to School Committee (date): _____

Respectfully Submitted,

Anne Gulati

Anne Gulati
Assistant Superintendent for Finance & Operations

G/L ACCOUNT #	DESCRIPTION	DEBIT	CREDIT	NET
<u>SALARIES</u>				
0001.3122.005.10.2305.099.99.520.010.5110.300.01	SALARY RESERVE SALARIES PERMANENT		32,000.00	(32,000.00)
N/A	N/A	-	-	-
	SUBTOTAL SALARIES	-	32,000.00	(32,000.00)
<u>PURCHASE OF SERVICE & EXPENSE</u>				
0001.3150.040.99.1450.099.99.520.030.5305.300.04	ADMIN TECH - CO SUPPT - P&T SOFTWARE LIC FEES	32,000.00		32,000.00
N/A	N/A	-	-	-
	SUBTOTAL PURCHASE OF SERVICE & EXPENSE	32,000.00	-	32,000.00
<u>CAPTIAL</u>				
N/A	N/A	-	-	-
	SUBTOTAL CAPITAL	-	-	-
	GRAND TOTAL	32,000.00	32,000.00	-

NEEDHAM SCHOOL COMMITTEE

Agenda Item#: _____

Date: October 19, 2021

Item Title: ***Establish a Preference for Procurement of Agricultural Products Grown in Massachusetts***

Item Description: The Massachusetts Uniform Procurement Act authorizes a governmental body by majority vote to establish a preference for products of agriculture grown or produced in the Commonwealth. These products include, but are not limited to: fruits, vegetables, eggs, dairy products, meats, crops, horticultural products and products processed into value added products as part of a Massachusetts farm operation as well as fish, seafood, and other aquatic products.

The Needham Public Schools Nutrition Services Department wishes to establish a “local farm to table” preference in the procurement of meats, dairy and produce for the school lunch and breakfast programs. If approved, the School Department could award a contract for agricultural products to the least expensive Massachusetts vendor, provided that the price of such goods did not exceed, by more than ten percent, the price of agricultural products grown or produced outside of the commonwealth.

Issues: M.G.L. Chapter 30B s 20 permits a governmental body, by a majority vote, to establish a preference for products of agriculture as defined in section 1A of chapter 128 including, but not limited to, fruits, vegetables, eggs, dairy products, meats, crops, horticultural products and products processed into value added products as part of a Massachusetts farm operation as well as fish, seafood, and other aquatic products. If approved, the procurement officer responsible for procuring agricultural products on behalf of the governmental body shall effectuate such preference in: (i) advertising for bids, contracts or otherwise and making reasonable efforts to facilitate the purchase of such products of agriculture grown or produced using products grown in the commonwealth; and (ii) purchasing products of agriculture grown or produced using products grown in the commonwealth, unless the price of such goods exceeds, by more than 10 per cent, the price of agricultural products grown or produced outside of the commonwealth.

Recommendations/Options: That the School Committee vote to establish a preference for products of agriculture grown or produced in the Commonwealth.

School Committee: Consent Agenda

Attachments: N/A

Respectfully Submitted,

Anne Gulati

Assistant Superintendent for Finance and Operations



Needham School Committee

October 19, 2021

Agenda Item: **Discussion**

Needham High School Student Advisory Report

Background Information:

- This is the first of several reports the Student Advisory to the School Committee (SASC) will provide the School Committee this year.
- The SASC meets regularly with the principal to discuss school issues, concerns, and ideas with the high school administration.
- The students are excited and prepared to discuss these issues with the School Committee and welcome your questions and comments.

Person(s) Available for Presentation:

Lea Gruen
Hannah Keselman
Dilin Meloni
Max Scott
Danielle Sockol
Evan Tsingos

MEMORANDUM

To: Needham School Committee

From: Student Advisory to the School Committee

Date: October 13, 2021

The Needham High School Student Council would like to thank the School Committee once again for the opportunity to present the current events of Needham High School.

Class Updates:

10th Grade: The sophomore class is settling into our first fully in-person year. In the student council we have been very busy planning both class and community wide events. Our grade-specialized merchandise, including long sleeve shirts and hoodies, are finally up for sale on MySchoolBucks! We have had our first successful bake sale this year and are looking forward to more to come. On October 13th we held a (successful?) fundraiser in partnership with Chipotle. Our next upcoming event that we are extremely excited for is a community wide Touch a Truck on November 6th at the high school. Community members, especially younger children and their parents, are encouraged to come to interact with the trucks and support the class of 2024!

11th Grade: The eleventh grade class is picking up where we left off at the end of the previous school year. Preparations for Junior Harbor Cruise are already underway. We have been working closely with the Senior class, as unfortunately their plans for the cruise, which had previously been scheduled for this fall, have had to be rescheduled for the spring. Nonetheless, the money and effort is not going to waste, as the Junior class is thankful that

a large amount of logistical work has been completed for us by the Seniors and is now being passed down. Recently, we have also been doing small fundraisers and are looking to sell merchandise, sweatshirts specifically, in the near future. Finally, as the test-taking year rolls around, many 11th graders are preparing for and took the PSAT on October 16th.

12th Grade: The 12th grade class recently held Senior Field Day on October 7. Teams were composed of several homerooms for a total of eight teams. Students competed in relay races, tug of war, and capture the flag. We were grateful to get support from the PTC, which allowed us to supply all students with both breakfast and lunch. Overall, the day was a huge success, and the class appreciated the opportunity to come together for a school tradition especially after last year and the move of the Harbor Cruise from September to May. Our next goal is to work on fundraising and planning for Prom, so that we can continue to give the Class of 2022 the year they are looking forward to.

At-Large Updates:

Opening of School/Upcoming Events: Now that we find ourselves about a month and a half into the school year, it seems as though many students are finding a groove. Having the midterm last week, new and returning students are becoming more accustomed to the everyday schedule. Clubs are returning, both after school and before, as well as sports heading into the second halves of their seasons, with the postseason playoffs approaching for many varsity teams. On a similar note, we also have our Homecoming dance on October 22, and community-wide Bonfire the week of Thanksgiving.

Welcoming New Student Council Members: Starting on October 14, we have a complete Cabinet in Student Council once again after ninth grade elections and the appointment process. We are excited to welcome several new members of the high school community to the Student Council, and are looking forward to the Class of 2025's first fundraisers and events.

Masks at the high school: For the most part, students have been doing a good job adhering to mask requirements and procedures at the high school, requiring few reminders from faculty throughout the day. However, the general consensus is a desire to be rid of the masks entirely. We are aware that the school committee is and must work in compliance with state laws, as well as the opinion from the joint committee on health and safety in Needham, but nonetheless would enjoy a mask free school day.

Vandalism at Memorial Field: As students at the school, the general feeling toward the vandalism of Memorial Field was disappointment. It is unfortunate that a very small population or even a single individual can commit an act like so, and have it reflect on the entire student body. However, as seen through the volunteering to help clean up the field, the overall lasting impression was that the community of students is stronger than some of its bad parts, and that in truth, a majority of students are working everyday to better themselves and the community as a whole.



Needham School Committee

October 19, 2021

Agenda Item: **Discussion**

Update on Elementary Learning

Background Information:

- Principals Karen Bourn and Andy Garlick will share an update on elementary learning, especially as it relates to the elementary schedule and our focus on ensuring all students have the support they need to be successful.

Person(s) Available for Presentation:

Ms. Karen Bourn, Eliot School Principal

Mr. Andrew Garlick, Broadmeadow School Principals

Ms. Laurie Davis, Broadmeadow School Special Education Liaison

Ms. Betsy Maxwell, Eliot School Grade 2 Teacher

Learning Uninterrupted: Supporting All Students

Needham Public School Presentation
October 2021

Our Reality

- Interrupted Learning
- Students impacted both academically and social-emotionally
- Impact for some students greater than that of others
- Exacerbated existing inequalities
- Students present with greater variability

Guiding Principles for our Continued Work:

1. All students are provided with a **HIGH-QUALITY COHERENT CURRICULUM**
2. **INCLUSIVE AND UNIVERSALLY DESIGNED INSTRUCTION**
 - a. Students have **MULTIPLE MEANS TO** demonstrate what they have learned
 - b. **STUDENTS HAVE OPTIONS and CHOICES** for how they learn
 - c. Supports are available to **EVERY** student through the general education program.
3. **INCLUSIVE PRACTICES** guide instruction
“...instructional and behavioral strategies that improve academic and social emotional outcomes for all students, with and without disabilities, in general education settings”

Equity

“We must confront and dismantle inequities so that all students have the opportunities to learn”



EQUITY BY DESIGN

Delivering on the Power
and Promise of UDL

MIRKO CHARDIN | KATIE NOVAK

CORWIN

Strategic Approach: Three areas of focus

1. Consistent **Time on Learning**
2. **Schedule** that allows time for support/re-teaching/intervention for all students in a general education setting
3. **Strengthening Evidenced Based Instructional Practices**
 - a. Systematic approach to inclusive instruction that meets the needs of all students
 - b. Data-driven decision making, progress monitoring, and evidence-based supports
 - c. Strategies with increasing intensity to sustain student growth
 - d. Collaboration and teaming that enables us to address student needs
 - e. Learning Acceleration not remediation

Strategic Action #1: Consistent Time on Learning

- **Instructional Schedule provided to teachers**
 - Less fragmented day
 - Provides an equitable curriculum for all students (same time expectations for all elementary staff across the district)
 - Provided time for science, social studies and racial literacy instruction

Strategic Action #2: Schedule

Rationale

- Maximizes time available for student engagement, learning, and enrichment.
- Includes a dedicated time for consistent, effective intervention/enrichment that addresses individual student learning needs.
- Ensure equitable teacher collaboration (built in Collaboration, data meeting time and teacher prep time)
- Provides opportunities creative learning possibilities through the collaboration of classroom and special area teachers' work (Media and Art Integration)

Strategic Action #3: Strengthening Evidence-Based Practices

Remediation vs. Acceleration

[Roadmap to an Equitable Recovery](#)

Remediation:

Students do not benefit from **going back** to learn “missed concepts”

Remediation as a practice, disproportionately affects students of color, English learners, students with disabilities, and those from low-income families.

Acceleration:

We will **move forward** with the curriculum

If students need help, they will receive targeted instruction to allow them access to the curriculum

Targeted instruction can come from the classroom teacher, a special educator, a specialist or a teaching assistant

Our Work at Eliot

- 90 Min math blocks with intervention opportunities
- Focus on math instruction at Eliot
 - Consultant providing 4 full days of professional development,
 - Math equity and providing high quality tasks for all kids
 - Student centered discussions as a high leverage math practice
 - Students are drivers of their own learning



90 Minute Block Overview

Warm Up (10 min)
Fluency Activity or Open Ended Discussion

Activity - 30 min

Centers/Small Group Instruction - 40 min*
(Intervention for Literacy and/ or Math)

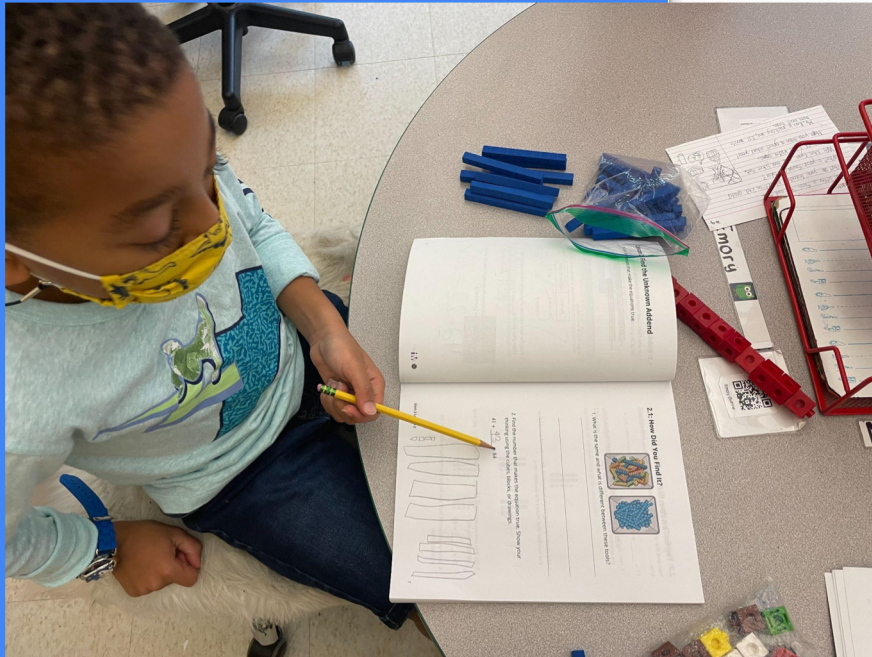
Share - 10 min

Illustrative Math

Betsy Maxwell

Eliot School

Illustrative math pilot teacher



Illustrative Math Learning Principles

- All Students are capable learners of Mathematics
- Learning Mathematics by doing mathematics
- Balancing Rigor
- Coherent Progression



What's different about our new approach?

- All sessions begin with an open ended question for discussion
- Think time is built in to every prompt
- Partner and small group collaboration is an integral part of the program
- Manipulatives are used to solve problems and demonstrate knowledge of concepts
- Center days allow students to apply new concepts to differentiated games and activities
- Math sessions end with students sharing their strategies

Our Work at Broadmeadow

Strategic Action #1: Time on Learning


- Grade-level collaborated to create a schedule with consistent learning times

Strategic Action #2: Schedule

- Schedule allows for times when all four classrooms are teaching the same subject at the same time.
- Coaching Model - Math and Literacy

Strategic Action #3: Instructional Practices

- Pilot of Learnzillion math curriculum
- Collaboration between special education liaison, coaches and classroom teachers
- Developing expertise in grade-level curriculum



Wednesday				
Time	Teacher	Teacher	Teacher	Teacher
8:20				
8:25	Arrival & Morning Meeting	Arrival & Morning Meeting	Arrival & Morning Meeting	Arrival & Morning Meeting
8:30				
8:35				
8:40				
8:45				
8:50				
8:55				
9:00				
9:05	Math (60)	Math (60)	Math (60)	Math (60)
9:10				
9:15				
9:20				
9:25				
9:30				
9:35				
9:40	Snack	Snack	Snack	Snack
9:45				
9:50				
9:55				
10:00				
10:05				
10:10				
10:15	Literacy (60) - Foundations & Writing	Literacy (60) - Foundations & Reading	Literacy (60) - Foundations & Reading	Literacy (60) - Foundations & Reading
10:20				
10:25				
10:30				
10:35				
10:40				
10:45				
10:50				
10:55	Reading	Writing	SEL with Laurie	Writing
11:00				
11:05				
11:10				
11:15				
11:20				
11:25	Lunch/Recess	Lunch/Recess	Lunch/Recess	Lunch/Recess
11:30				
11:35				
11:40				
11:45				
11:50	Quiet Time	Quiet Time	Quiet Time	Quiet Time
11:55				

Wednesday				
Time	Teacher	Teacher	Teacher	Teacher
8:20				
8:25	Arrival & Morning Meeting	Arrival & Morning Meeting	Arrival & Morning Meeting	Arrival & Morning Meeting
8:30				
8:35				
8:40				
8:45				
8:50				
8:55				
9:00				
9:05	Math (60)	Math (60)	Math (60)	Math (60)
9:10				
9:15				
9:20				
9:25				
9:30				
9:35				
9:40	Snack	Snack	Snack	Snack
9:45				
9:50				
9:55				

Our Work at Broadmeadow

Laurie Davis

Grade 2 Special Education Liaison

- **Consistent Time on Learning**
 - Provides increased time for meaningful intervention and practice during academic blocks
 - Allows students who move at a more deliberate pace to access lessons
- **Schedule**
 - Lends itself to cross-class groupings based on need
 - Able to develop stronger relationships with all students
- **Collaboration within grade level**
 - Proactively planning lessons and utilizing more fluid groupings
 - Leads to efficient planning time, maximizing teacher resources

Work in other buildings

Newman

Mitchell

Redevelopment of the Student Support Team model to promote academic and personal success;
Alignment of SEL model to support students

Sunita Williams

A photograph of a person's hands writing on a document with a pen. The image is dimly lit, with a blue rectangle overlaid on the right side. The text "Going Forward" is written in white on the left side of the image.

Going Forward

Strategic Action #2-Schedule/Special Area Programming

Pre-Covid Program

	PE	Art	WL	STEAM	Music	Tech	Media	Total
K	1x	1x	1x		1x	1x	1x	6
1	2x	1x	1x	1x	1x		1x	7
2	2x	1x	1x	1x	1x		1x	7
3	2x	1x	2x	1x	1x		1x	8
4	2x	1x	2x		2x		1x	8
5	2x	1x	2x		2x		1x	8

Redesigned Program

	PE	Art	WL	Music	Tech	Media*	Total
K	2x	1x	2x	1x		1x	7
1	2x	1x	2x	1x		1x	7
2	2x	1x	2x	1x		1x	7
3	2x	1x	2x	1x	1x	Flex	7**
4	2x	1x	2x	2x		Flex	7**
5	2x	1x	2x	2x		Flex	7**

*Media: Grades 3-5 no scheduled periods. Media time integrated into Social Studies, Literacy, Science, Racial Literacy Units. Time to select books



Needham School Committee

October 19, 2021

Agenda Item: **Discussion**

October 2021 Special Town Meeting

Background Information:

- The School Committee may wish to discuss items relative to preparing for Town Meeting.

Person(s) Available for Presentation:

Daniel Gutekanst, Superintendent of Schools



Needham School Committee

October 19, 2021

Agenda Item: Action

Approve 2021-2022 Superintendent's Goals

Action Recommended:

Upon recommendation of the Chair, that the Needham School Committee approves the 2021-2022 Superintendent's goals as submitted.

Superintendent's Performance Goals Needham Public Schools 2021-2022



Superintendent: Daniel E. Gutekanst _____

School Committee Chair: Constance S. Barr _____

Professional Practice	
1.	<p>In a minimum of six administrative meetings, I will provide training, leadership development, and management strategies to ensure principals and administrators have the knowledge, tools, and support to ensure healthy, safe, and equitable learning environments for all students.</p> <p>Evidence of Progress:</p> <ul style="list-style-type: none"> • <i>Meeting agendas show evidence of the use of data, evaluation, and leadership strategies to inform the implementation of healthy and inclusive learning environments for all students.</i>
2.	<p>In a minimum of seven District Leadership Team meetings, I will coordinate and facilitate the development and implementation of key district priorities and action steps, including the development of a framework for professional learning and staff development.</p> <p>Evidence of Progress:</p> <ul style="list-style-type: none"> • <i>Documented updates to the School Committee and community show evidence of work and implementation. District survey results will indicate progress.</i>

Student Learning	
3.	<p>I will ensure principals align their School Improvement Plans to a) emphasize and strengthen positive, inclusive, and equitable school communities and b) address disproportionate academic, attendance, and discipline outcomes among all students, especially students most impacted by the pandemic and historical learning gaps.</p> <p>Evidence of Progress:</p> <ul style="list-style-type: none"> • <i>School Improvement Plans, local assessment and attendance data, and Strategic Plan updates to the School Committee will highlight progress in this area; Final report on equity work and efforts will be presented to School Committee.</i>

District Improvement	
4.	<p>I will promote active communication, coordination, and planning with the Town Manager’s Office, Public Health, DESE, Building Maintenance, METCO Board, families and community members to ensure equitable, safe, healthy, secure school and learning environments.</p>
5.	<p>I will facilitate and coordinate successful planning for the District’s Facilities Master Plan and School Administration building and renovation projects.</p>
6.	<p>I will support successful collective bargaining and negotiations with the Needham Education Association’s Units A (Teachers) and B (Administrators).</p> <p>Evidence of Progress:</p> <ul style="list-style-type: none"> • <i>District survey results, written communications and presentations, and successful adoption of key components of the capital plan (e.g., School Administration renovation) will be shared; A fair, sustainable, and signed successor collective bargaining agreement for Units A and B will be presented to the School Committee for acceptance.</i>



Needham School Committee

October 19, 2021

Agenda Item: **School Committee Comments**

Background Information:

- Members of the School Committee will have an opportunity to report on events, information, and matters of interest not on the agenda.

Members of the School Committee available for comment:

Connie Barr, Chair

Matthew Spengler, Vice Chair

Andrea Longo Carter

Michael Greis

Elizabeth Lee

Michael O'Brien

Aaron Pressman

Dilin Meloni, Student Representative member of School Committee